

**Minutes of the meeting of the Pulborough Community Partnership
Management Group held at the Sports & Social Club on Wednesday 30th
January 2018 at 7.30pm.**

Those attending:

Roger Paterson <i>Chair</i>	RP
David Hurst <i>Minutes</i>	DH
Andy Tilbrook	AT
Peter Jones	PJ
Ray Quested	RQ
Les Ampstead	LA
Pat Arculus	PA
Michelle Charman (part)	MC

Apologies

Andrew Cox
Ruth Court
Rob Aylott

Item		Actions
1.	Approval of the minutes of the last meeting	
	The minutes of the last meeting were taken as read.	
2.	Financial Report	
	In the absence of the Treasurer this was held over.	
3.	WildArt Trail	
	DH and RP outlined the intentions and progress of the Trail which was in the final stages before submitting the application for the grant. A letter of support was tabled and agreed.	
4.	Parish Council Report	
	<ul style="list-style-type: none"> • RQ outlined the progress on the Neighbourhood Plan. All sites had been visited and as much information as possible was now available. The next stage was to consider all the sites in a formal manner and this would take place later this month. • The designers of the new Pavilion had presented revised designs which were much improved. The cost was now likely to be around £2 million and plans were being put in place to raise the money. • The long-promised plans for the land at Highfield now looked to be going ahead. • AT had walked the area from Bell Close north to Sainsburys with a senior person from Southern Water to swop information about drainage problems. • The developers of the Willowmead site were being pressured to accelerate their activities. • The PC had a presentation about making plans for potential disasters under the title of 'What If...' 	

5.	Horsham District Community Partnerships Forum	
	<p>LA reported on the meeting of HDCPF held that afternoon.</p> <ul style="list-style-type: none"> • HDC were offering a grant of £1000 to cover CP running costs in 2018/19. RP said he would check with AC that this had been applied for. (Later – nothing has been done for this so DH submitted a late bid) • HDCPF had decided that the chair and/or the clerk of the hosting parish could be invited to meetings by the hosting CP. All Partnerships are allowed two representatives at each meeting. • HDC have a grant from LEAP of £71,000 to help small companies with business rates. • HDC will give advice on the new laws relating to data protection issues with websites. • Rural Car Parks: most villages still report too many cars are being parked in residential roads around commercial areas. Retailers also report loss of business. There are reports that HDC are making excessive profits from car parking and CPs are working to find out details of the income and the expenditure. • Horsham Year of Culture offered £100,000 to help events. There were 150 Expressions of Interest with 80 going forward to the final choice. None are known to have been put forward from Pulborough. • Garry Mortimer-Cook gave a presentation of a gadget to measure footfall in the High Street and so give data. One machine is being offered to each market town. (Pulborough has asked for one) • Security of public events was discussed with concerns of how to prevent cars/lorries being driven into crowds and other issues of security. Billingshurst offered to circulate its risk assessment • Heritage Trail progresses with an application being made to the lottery. There have been discussions of using aluminium plates rather than castings as they are cheaper. Also an electronic system of allowing a printed page of information being displayed on mobile phones. • HDC are marking the 100th anniversary of the end of WW1. • The HDC food festival is being revamped and relaunched. • A cycle event is being developed for West Sussex that is hoped to take place on 23rd September. Possibly 15,000 cyclists touring West Sussex on that day on a 100-mile road trip. Road closures possible. • WSCC grants are being revamped and will be brought together in one pot. Projects will be put on a website and the public invited to crowd-fund. WSCC will decide which ones to fund. Opportunity for questions at Steyning on 7th March at 6pm. 	DH
6.	Community Action Plan	
	Richard Keatley had been asked after the previous meeting to submit a quote to prepare and publish the new Community Action Plan that provides the basis for the CP's existence. His quote of £1080 for two days work was accepted and DH was tasked to liaise with him	DH
7.	Websites	
	Richard Keatley was asked to quote for two jobs, one to remove out-of-date information from the www.pulborough.org website and put it into a static state for the time being. The other was to interview individuals who had relevant	

	websites and draw up a business case for a communications strategy. His quote for £540 for these two items together was accepted and DH tasked to liaise with him.	DH
8.	Lower Street	
	AT confirmed that the Oddfellows Arms was registered as a Community Asset. PJ had written to Enterprise Inns who had confirmed that they had no plans to sell the property. There was an inconclusive discussion about the future of Lower Street. (Note: Work starts on Monday 5 th Feb for three weeks on the road and pavements in the shopping area. Traffic lights will be in operation.)	
9.	Local Action Team	
	PJ reported that there were few incidents in the village and ran through those he knew of. He said that the local police inspector was reviewing the consultation process introduced by the previous inspector.	
10.	Duck Race/Harvest Fair	
	In Rob Aylott's absence DH said that the Duck Race date was now 24 th June, not in April as previously announced. This change was because of misreading tide times.	
11.	Youth Centre	
	There was no report from the youth centre. DH asked who did receive reports as the parish funded the worker and RQ undertook to check.	RQ
12.	AOB	
	Swan Corner was raised and, following discussion, DH was asked to make informal contact with the Smiths using the Neighbourhood Plan and discover how we might be able to help. (Meeting fixed for 12 th Feb - DH)	DH
13.	Date of Next Meeting	
	Subject to a booking being available, the next meeting would be held on 3 rd April in the Parish Room at 7.30pm. (confirmed)	