

**Minutes of the meeting of the Pulborough Community Partnership
Management Group held at the Sports & Social Club
on Tuesday 10th July 2018**

Those attending:

Roger Paterson <i>Chair</i>	RP
David Hurst <i>Minutes</i>	DH
Ray Qusted	RQ
Andrew Cox	AC
Rob Aylott	RA

Apologies

Pat Arculus, Paul Clarke, Elaine Kipp.

It was noted that the Chairman had received an MBE in the Queen's Birthday Honours List and the meeting congratulated him.

Item		Actions
1.	Approval of the minutes of the last meeting	
	The minutes of the meeting of 15 th May 2018 were approved. In item 2 RP said that he had enquired about the correct HDC officer for Section 106 matters and had not heard so would follow that up. In item 13 RA said that the gate was radar-compatible but while most pushchairs could use it, mobility scooters were too big.	RP
2.	Financial Report	
	AC reported that although not all items had been cleared it looked like the Duck Race had made £400 profit. AC said that £1000 had been received from HDC following the claim made by DH. AC said that Peter Jones' resignation had been actioned. There was discussion about who else might be invited to be a director. AC said that online access to the bank accounts was now possible. RA, together with Paul Latter and Malcolm Gray, would be given tuition.	AC/RA
3.	Parish Council Report	
	RQ said that the Neighbourhood Plan was progressing. Two checks were being made to establish that all proper procedures had been followed, one by HDC and the other by AECOM. It was hoped to go to Section 14 in the autumn. The replacement of the Pavilion project now had a two-storey structure but the cost was some £2 million and there was doubt whether this could be reached so options were being considered.	
4.	WildArt Trail	
	DH said that the RPA had given a grant of nearly £200,000, about £20,000 less than had been requested, to help fund the project. The various tender documents were being despatched and it was hoped to start the project in September for a launch for next summer. The trail would need some ground	

	works, artistic images of wildlife, signage and an electronic app using augmented reality.	DH
5.	Lower Street	
	<p>RQ said that there had been no progress on the co-ordinated plan of works for Lower Street.</p> <p>DH said that the Lower Street footfall figures tabled at the last meeting had changed on the website and he had enquired why. He also said that the cost of the individual machines was not £300 each but £300 each per year.</p> <p>(Later: the company is unhappy at the performance of the sensor in Barn House Lane and will suggest alternatives. To be fair they had always wondered about working at such low levels of footfall. A sensor is required in this place to acquire base figures for 2018 to compare with figures in 2019 when the Trail is in use. The Lower Street machine has been recalibrated and the company thinks it is now more accurate)</p>	DH
6.	Gateway Signs	
	<p>RP said that the RSPB had agreed to pay for four Gateway signs and it was time for another.</p> <p>DH said there had been a report that the one on the A283 near the White Horse had disappeared. No-one knew about it. RP would prepare new designs.</p>	RP
7.	Community Land Trust	
	<p>DH said that the publicity paid for by the Parish Council had resulted in 46 people attending the first meeting and 30 had completed forms expressing interest. Ten had attended the follow-up meeting with some six more unable to attend but wanting to be kept informed. Tom Warder was satisfied with this compared to other communities. RP had agreed to be Acting Chairman, Stephen Pegler was secretary and Carol Boniface was Treasurer. More meetings were planned.</p>	
8.	Duck Race 24th June	
	<p>RA said that the first event was a success with attendance in the hundreds. There points to improve on, especially the number of tickets sold, and he was looking for ideas of ways to provide entertainment between the races. A wash-up meeting was planned.</p>	
9.	Harvest Fair 22nd September	
	<p>RA said that plans progressed. There had been some management changes and plans were now on track.</p> <p>Following the Duck Race and now the 2017 Harvest Fair accounts had been completed he suggested that grants be made jointly as from both events. The suggestion was £500 to St Mary's School, £500 to the Community Care Association and £300 to the scouts. This was approved.</p>	
10.	Velo South Cycle Event 23rd September	
	<p>This is the day after the Harvest Fair. RA and DH had been to a meeting with the organisers and were impressed with the professionalism and helpfulness displayed. RA was exploring whether some or all of the Harvest Fair stall-</p>	

	holders might be up for extending the event for two days. The fair had said it was interested. RA was looking for another partner to organise the second day. Note: there is a second event taking place on Sunday 14 th October known as the South Downs 100. See https://www.ukcyclingevents.co.uk/events/wiggle-south-downs-100-sportive/ . This event will not come to Pulborough but will use part of the A283 to go east of Petworth and stay mostly in Chichester District.	RA
11.	Railway signal box	
	RA had visited Romsey signal box and DH was planning a visit to St Albans box on 20 th August. The results of discussions with these two successful boxes would colour a proposed business plan for the Pulborough box. If a plan can make commercial sense then it may be possible to put together a group to make it happen.	
12.	HDC Supercar Tour 24th March 2019	
	DH said that HDC had announced they planned to organise a Supercar Tour around Horsham market towns similar to that held before. He would be away for the week before that Tour and would be looking for help to make it happen.	DH
11.	Horsham District Community Partnerships Forum	
	DH said that no contact had been had from the group since Les Ampstead's resignation. Given current commitments and numbers no-one from Pulborough can attend.	
12.	Youth Centre	
	No report, published quarterly, had been received since before the last meeting.	
13.	AOB	
	A27 Arundel plans: DH reported that the SDNP and the Binstead protest group were applying for a judicial review of the Highways England procedures. DH said that he hoped to get pictures of the WildArt Trail route this summer and wondered about drone photography. He had contact with one local company. RA said he had a contact with another and would pass the number over.	DH/RA
14.	Date of Next Meeting	
	The next meeting will be on Tuesday 4 th September at 7.30 pm in the S&S Room. This has been confirmed with the parish office.	ALL

David Hurst
13th July 2018