

**Minutes of the meeting of the Pulborough Community Partnership
Management Group held at the Sports & Social Club
on Monday 16th March 2020**

Those attending:

Ian Hare <i>acting Chair</i>	IH
David Hurst <i>Minutes</i>	DH
Ray Qusted	RQ
Rob Aylott	RA
Elizabeth Hunt	EH

Apologies

Roger Paterson; Andrew Cox; Lisette Trembling; Christine Lindsay; Edna Henly; John Wallace; Ruth Court

Item		Actions
	In the absence of Roger Paterson who was self-isolating, Ian Hare agreed to chair this meeting.	
1.	Minutes of the last meeting	
	The minutes of the meeting of 13 th January 2020 were agreed	
2.	Financial Report	
	<p>The Treasurer reported by email that the PCP has £22,165.90 in the bank of which £13,000 approx is unencumbered and the remaining allocated to Lower Street, Village Walks and the Website.</p> <p>Monte Laguna (Domino's Pizza) paid their Harvest Fair sponsorship of £600 at the end of January.</p> <p>AC said that he had not yet had instructions to pay St Mary's School the promised £500. RA said that he was planning to arrange a photo opportunity with a large cheque followed by a BACS transfer. He would liaise with AC when a date was fixed.</p> <p>AC supports PCP Ltd covering the cost of insuring Mums' Space. He has asked Zurich for a quote but considers it should it not be hugely more expensive!</p>	RA/AC
3.	Relationship with Horsham District Council	
	<p>DH said he had acquired a paper from HDC (Pulborough CP was omitted from the circulation) which set out a proposed relationship between the Community Partnerships in the District and the Council. He had circulated it for comment.</p> <p>IH asked what the background was and DH said there had been a history of some conflict between some CPs and their parish council. There was also difficulty in getting financial support from HDC – Pulborough's last application</p>	

	<p>for support had been rejected after months of deliberation in Horsham. There was a discussion. RA said he objected to the assumption in the paper that the CPs were the same as any other group or charity. He said that the CPs were set up under a government initiative to exist alongside the parish councils. The government provided initial funding and practical and organisational support was provided by Les Ampstead through AiRS. The CPs are intended to do things that the PCs cannot do; e.g. raise funds, and carry out functions for the benefit of the community, e.g. Harvest Fair, for which the PCs have not the time, skills or money.</p> <p>DH was asked to pass these comments to the other CPs and see how they were reacting.</p>	
4.	Parish Council Report	
	<p><i>Neighbourhood Plan:</i> RQ reported that the Plan was on the verge of going for Regulation 14 which is a six-week public consultation by the parish council. Reg 15 is the consideration of the comments received and Reg 16 is then the six-week public consultation by HDC. There was a meeting the following day (since cancelled) to discuss the small changes to the SEA and the Plan and the Reg 14 consultation would follow shortly after that – subject to Covid-19.</p> <p><i>Pavilion:</i> IH reported that they have had costings of £880,000 for the refurbishment of the Pavilion. They had had a meeting with the sports clubs and other interested groups which had produced possible new funds and these would be pursued but there was still a shortfall between funds available and the costs quoted. HDC had refused to contribute any funds.</p> <p><i>Stakeholder Group:</i> DH reported that following the discussions with WSCC about the change of designation of the A29, a group was set up to discuss what might be possible to improve road, footpath and cycleway facilities in Pulborough. The group comprises parish councillors, WSCC councillor, WSCC planners, HDC officer and chaired by Paul Clarke as HDC councillor. DH was invited to join after the first meeting on behalf of the PCP. He said that at the second meeting it was stated by WSCC that they had had long discussions with experts about the Swan Corner roundabouts and come to the conclusion that there was nothing that could be done to improve them that did not include demolishing listed buildings. The meeting had discussed improvements around Pigeon Gate bridge – including replacing it – and DH had outlined opportunities laid out in the Neighbourhood Plan for separating pedestrians and cyclists from the A29. No firm decisions had yet been made.</p>	
5.	Lower Street	
	<p><i>Signs for Car Park:</i> DH said that Co-op Funeralcare had declared a willingness to fund a P-sign on the eastern face of their building. He had tried to check progress on various occasions but no news had ever come forward.</p> <p><i>Car park works:</i> DH said that Nigel Weston of HDC had said he had a project to carry out various improvements to Lower Street car park, probably in August. DH had put forward a list of ideas which he had checked with the parish office.</p> <p><i>Memorial gardens:</i> EH had put together a group of volunteers to work on the Memorial Gardens every month. Planned works will need to be approved by the parish council committee.</p> <p><i>Trader changes:</i> DH said that a group was working to ensure that the general stores will keep going following Saagar putting his business on the market.</p> <p><i>Trader website:</i> EH is working on a website for the traders in Pulborough. She</p>	

	suggested that all Pulborough sites use Wordpress to enable them to be linked.	
6.	WildArt Trail	
	<p><i>Culvert failure:</i> The culvert had not yet been repaired as the land there was still under water.</p> <p><i>Grass cutting:</i> DH said that he had been trying to find someone to keep the grass verge trimmed on the Cinder Path from the station alongside the industrial estate. Padraig O'Shaughnessy will do it every month from March to October for £25 a time and he requested permission to claim this from the PCP. This was agreed.</p> <p><i>Relaunch:</i> DH said that he was planning a relaunch of the Trail once the Wildbrooks was dried out.</p>	DH
7.	Pump Track	
	DH said that following the presentation to the previous meeting he had checked with Carol Boniface and the boys were concentrating on exams and had no further progress to report.	
8.	Later Life Planning Event	
	DH said that he wanted to cancel this event as he realised he was too busy to put it together. It was also unwise to plan something attracting an older audience until the situation is clearer. This was agreed.	DH
9.	Duck Race and Harvest Fair	
	<p>RA reported that he wished to cancel the Duck Race, planned for 6th June, in order to save having to carry out the administration and sales activity only to have to cancel it because of the coronavirus. This was agreed.</p> <p>The Harvest Fair, planned for 28th September, will remain for the time being as it was possible that it could be positive event for after the coronavirus. RA hoped to arrange that the floats built by the school might be floated on the Sunday at Swan Bridge, so making a weekend of it.</p>	RA
10.	Hub and Mums Space	
	<p>RA reported that the Hub had reached five years of operation and was doing well with around 30 attendees at Monday's meeting.</p> <p>Mums' Space was planned to be a similar event in the Youth Club but aimed at mothers dropping children at St Mary's School in the morning. RA said that he was having great difficulty with Horsham Matters who were not being helpful. He hoped to have it open for the summer term but this may have to be delayed to the autumn. It was approved that the PCP will cover the extra on the Zurich insurance bill when AC has a response.</p>	RA/AC
11.	Open House Heritage weekend	
	<p>This event on the weekend of 12/13 September would be part of the national Heritage Open Days running on 11-20 September. It would be led in Pulborough by the Pulborough Society with the Community Partnership.</p> <p>The concept is that there would be a few places open to the public and in them would be a slide show of the history of the immediate area and the opportunity for a tour. The venues will be the Masonic Hall, the Oddfellows, St Mary's church and St Mary's school.</p>	RA

12.	Tourism Information Screen	
	DH said that the tourism information screen in Lower Street car park was working but the basic information needed to be enhanced. However it has been taken over to display public health information for the duration of the coronavirus outbreak.	
13.	Visitor Information website	
	RA tabled a paper describing the work on a website aimed at attracting visitors to Pulborough and to building pride-in-place to Pulborough residents. Since getting the quotes in the paper he had met a talented amateur and hoped to develop this relationship. The concept was approved and he hoped to bring forward more specific costs soon.	RA
14.	PCP website pulborough.org	
	DH said that the development of a new PCP website was on his plate. Given that the tourism aspects were being diverted onto another site and traders will have a separate site as above then the pulborough.org website could be developed as a purely PCP site designed to display the work of the Partnership to Pulborough residents.	DH
15.	Tourism Poster	
	DH said that the poster had been completed and that the copy for the station had been delivered and was put up in the ticket office foyer the past weekend. Installation in the frames at Swan Bridge and Lower Street car park is awaited. RQ said he would explore with the designer.	DH
16.	Gateway Signs	
	RP said by email that he had a new design for the village market approved by RSPB and that there will be a new set of signs once he has acquired a picture of the giant with a child.	RP
17.	Arun Flood Plain	
	RA said that the Environment Agency was backing away from its responsibilities and he feared that stress points such as Swan Bridge where flooding occurred would suffer if maintenance continued to be offloaded to WSCC who had no expertise in the matter.	
18.	Date of Next Meeting	
	The next meeting will be on Monday 18 th May 2020 at 7.30 pm in the S&S Room subject to the coronavirus situation.	ALL

David Hurst
17th March 2020