

**Minutes of the meeting of the Pulborough Community Partnership
Management Group held using Zoom
on Monday 9th November 2020**

Those attending:

Roger Paterson <i>Chair</i>	RP
David Hurst <i>Minutes</i>	DH
Andrew Cox <i>Treasurer</i>	AC
Ian Hare	IH
Paul Clarke (part)	PC
Ray Qusted	RQ
Rob Aylott	RA
Elizabeth Hunt	EH
Pat Arculus	PA
Ruth Court	RC
Elaine Kipp	EK

Apologies: Lissette Trembling

Item		Actions
1.	Minutes of the last meeting	
	The minutes of the meeting of 7 th September 2020 were agreed	
2.	Financial Report	
	AC said that there was not much to add since little had happened since the last meeting apart from some website costs. He was holding £500 for the COVID Hub if it were needed.	
3.	Village COVID response	
	DH said that the COVID hub was available under the control of Christine Lindsay and many of the previous volunteers had made themselves available again. However there were, so far, no requests for help as people seemed to have organised their own support systems. DH said that Christine Lindsay had received a certificate from the High Sheriff in recognition of her work in the pandemic. The MP, Andrew Griffith, had also opened a similar scheme which, unlike the High Sheriff's, was open to people who were paid employees. Names had gone forward to that scheme but presentations had not yet happened.	

4.	Parish Council Report	
	<p><i>Neighbourhood Plan:</i> IH reported that the Plan had been approved by the Parish Council and had gone forward to HDC for preparation for their Regulation 16 consultation. <i>Latest: We now know that the HDC consultation will run for eight weeks from 18 November to 13 January.</i></p> <p><i>Pavilion:</i> IH reported that the project progresses. RQ has developed a business plan and a brochure but they need around £500,000 more to make it work. It was hoped to go forward for planning permission which would give three years to raise the money to get the project underway.</p> <p><i>New PC website:</i> The new website had been approved by the parish council and a few changes were underway before it was opened to public view.</p>	
5.	Arundel A27 project	
	DH said that Highways England had chosen a route for the A27 development at Arundel. The plan was under attack and the proponents of the project, One Arundel, had asked the villages north of the Downs to make their feelings known. DH asked permission to send a supportive letter from the PCP. This was approved with one abstention.	DH
6.	Tourism website	
	This is going slowly. As usual the software is easy compared with assembling the text and pictures and more work is needed before the technical work starts.	RA
7.	Lower Street	
	<p><i>Barn House Lane works:</i> EH had put forward a draft proposal to improve the approach to Lower Street from the car park by cleaning and repairing the steps, building retaining walls to hold back earth and resurfacing the lane between the steps and Lower Street. She proposed to use the Section 106 money to avoid it being lost.</p> <p>RA had circulated reports that had been produced some 10 years ago on the ways to improve Lower Street and suggested that consideration ought to be made of those to decide the best way to spend the money.</p> <p>There was discussion of how much money was available and where it was held. It was decided to hold a separate meeting of the directors to decide on the available funds. The projects can then be decided in the light of funds available. DH would arrange a meeting.</p> <p><i>Memorial Gardens:</i> EH said that there had been frequent visits of group members to work on the gardens and they hoped to have a good display next Spring.</p> <p><i>Trader changes:</i> EH said that the old hairdressers near the Mary How shop was being worked on and may be a beauty salon and tanning parlour. It had also been announced that Andrew Griffith MP had taken the office space previously used by the solicitor on the first floor of the building opposite the Oddfellows. Works were underway but he had not yet moved in.</p> <p>It was also known that Saagar was proceeding with a deal to sell his business to people who owned a small chain of stores. He hoped the deal would be finalised by the end of November.</p> <p>EH said that the traders' website, www.pulboroughtraders.co.uk, will have interviews with traders and they were queueing up to be interviewed.</p> <p><i>Counting footfall in Lower Street:</i> The footfall counters in Pulborough</p>	DH

	Exchange and Mary How are operating but can only be regarded as indicative. DH will attach the figures to the minutes. <i>Signage for car park:</i> The post on the northern side of Lower Street holding a parking and other signs is rotten and needs to be replaced.	DH
8.	Pulborough Watersports	
	DH said he had had a meeting with Guy Harwood about the land west of Pinchplum Cottages and Guy would talk to his architect and come back to him. DH had also approached Brian Barttelot who he understood owned land upstream of Stopham Bridge. A response was awaited.	DH
9.	WildArt Trail	
	DH said that the culvert was fixed and the footpath across the RSPB causeway had been completed. HDC had changed their privacy policy and Spark was working to get Google to return the app to their store. It was hoped to start new promotional activity in the Spring.	DH
10.	Gateway Signs	
	RP said that there would be a new sign up for Christmas which had been chosen by the traders.	RP
11.	Community Land Trust	
	RP said that the CLT had had exactly the same number of responses to their questionnaire as the Neighbourhood Plan had had. He said that they now had a new secretary, Anna McMorran, who lived in Nutbourne.	
12.	Hub and Mums Space	
	RA reported that the Hub was meeting online as well as possible given the circumstances. There is an informal group that meets at the Oddies. Mums' Space was currently on hold as the school is using the building. RA said that both Horsham Matters and the School had refused to take on the lease from WSCC. Sussex Clubs for Young People who run the youth club were prepared to take it on. RA will talk to the school. PA will talk to the officers at WSCC.	RA/PA
13.	Any Other Business	
	IH said that the Christmas Trees will be going up on Lower Street on 18/19 November. RA said that the Scarecrow competition had gone well and he was seeking ideas for a Christmas competition that could involve displays at home in the same way.	
14.	Date of Next Meeting	
	The next meeting will be on Monday 4th January 2021 at 5 pm using Zoom subject to the coronavirus situation.	ALL