

**Minutes of the meeting of the Pulborough Community Partnership  
Management Group held using Zoom  
on Monday 7<sup>th</sup> September 2020**

**Those attending:**

Roger Paterson <i>Chair</i>	RP
David Hurst <i>Minutes</i>	DH
Andrew Cox <i>Treasurer</i>	AC
Ian Hare	IH
Ruth Court	RC
Rob Aylott	RA
Elizabeth Hunt	EH
Pat Arculus	PA

Apologies: Ray Quested

Item		Actions
<b>1.</b>	<b>Minutes of the last meeting</b>	
	The minutes of the meeting of 13 <sup>th</sup> July 2020 were <b>agreed</b>	
<b>2.</b>	<b>Financial Report</b>	
	AC said that he had filed the accounts agreed at the last meeting with Companies House. There was not much to add since little had happened since the last meeting. However Zurich Insurance had given us three months free insurance cover.	
<b>3.</b>	<b>Village COVID response</b>	
	DH said that since the last meeting COVID cases in the HDC area had fallen from 511 down to 10 but had now risen to 18. On his recent visit Andrew Griffiths MP had suggested a scheme to give a certificate to volunteers who had gone 'above and beyond' to support the community. DH had also seen that the High Sheriff had suggested a similar scheme and had written suggesting they work together but had not had a response. He would raise this with the Sheriff on Saturday's event (see Item 5 below).	DH
<b>4.</b>	<b>Parish Council Report</b>	
	<i>Neighbourhood Plan:</i> IH reported that the Plan had completed Regulation 14 public consultation and the steering group were considering the various comments. It was hoped to have the Plan approved at the PC meeting on 17 Sept to go forward to HDC for their six-week consultation.	

	<p><i>Pavilion:</i> IH reported that the project progresses. RQ has developed a business plan and a brochure but they need around £500,000 more to make it work. The Youth Clubs were keen to be involved as they can introduce young people to the sports clubs and had sources of funding.</p> <p><i>Stakeholder Group:</i> There was a meeting the next day which would be the last that WSCC officers would attend. A list of projects had been developed and would be put into a priority order.</p> <p><i>New website:</i> JNR IT have been appointed and briefed and will present first thoughts on this Friday. It is hoped that the final site will be presented to the full council in October.</p>	
5.	<b>Station display launch 15<sup>th</sup> September</b>	
	<p>RA said that an automated slide show of some 100 slides had been put together to show the history of the railway in Pulborough and a look at the future. He hoped it would increase the perceived value of the station to the community and increase Pride in Place. The High Sheriff would perform the opening in front of an invited audience who would also tour the station having various features explained.</p>	RA
6.	<b>Tourism website</b>	
	<p>This is going slowly. As usual the software is easy compared with assembling the text and pictures. Two people are working on this and he could use more.</p>	RA
7.	<b>Lower Street</b>	
	<p><i>Car park works:</i> DH said that Nigel Weston did not now have a budget for such works and the ideas had been shelved. Health &amp; Safety work would continue.</p> <p><i>Increasing footfall in Lower Street after COVID:</i> DH said that a proposal had been drawn by HDC and he had circulated it to those living in the directly affected area of Lower Street and circulated on EH's Traders Association list. 36 written comments received had been summarised and sent to the PC for tabling at next week's full council.</p> <p>EH said there had been 84 comments on Facebook, some of which were useful. She said that it was good that people had actually become involved.</p> <p>PA said that after years of arguing about Lower Street it was time to stop talking and take action.</p> <p><i>Memorial Gardens:</i> EH said that they had worked out which plants had survived the summer best and would propagate those over the winter. She said that the fence was collapsing but her volunteers would remove and cannibalise parts and they would like to replace it with a hedge.</p> <p><i>Trader changes:</i> The Co-op Funeralcare business is leaving 95 Lower Street in November. The Reflections hairdresser on London Road is operating again under new management. The first-floor offices opposite the Co-op building have been let but we don't yet know to whom.</p> <p><i>Counting footfall in Lower Street:</i> The footfall counters in Pulborough Exchange and Mary How are operating but can only be regarded as indicative. DH will attach the figures to the minutes.</p> <p><i>Signage for car park:</i> The hope that the Co-op would place a large P on their wall will not now happen. The post on the northern side of Lower Street holding a parking and other signs is rotten and needs to be replaced.</p>	<p>EH</p> <p>DH</p>

<b>8.</b>	<b>Pulborough Watersports</b>	
	DH said he had had a good meeting with Samantha Smithson of Coastal West Sussex and thanked PA for the introduction. He had approached Guy Harwood about developing alternative access to the river on land he owned on Stopham Road. Guy had said he would be happy to discuss ideas but not until October.	<b>DH</b>
<b>9.</b>	<b>WildArt Trail</b>	
	<i>Culvert failure:</i> The culvert had been repaired but there had been vandalism on fingerposts on the Brooks. There was also a problem in that Google had dropped the app from their store because they were unhappy with the HDC privacy policy. This is in dispute but the app is currently only on the Apple system. <i>Relaunch:</i> It was agreed there was no point in any publicity until the app is available to all. Possible best to consider Spring 2021.	<b>DH</b>
<b>10.</b>	<b>Gateway Signs</b>	
	DH said that the 'support your local shops' sign was currently backup but the village market sign would go up this coming weekend. RP said he could also do a WildArt Trail one if required.	<b>RP</b>
<b>11.</b>	<b>Community Land Trust</b>	
	RP said they had over 60 responses to their questionnaire and he will circulate an analysis later this week. There were very few responses from businesses or clubs and societies. He said that the CLT now urgently need a secretary as Stephen Pegler is standing down.	<b>RP</b>
<b>12.</b>	<b>Hub and Mums Space</b>	
	RA reported that the Hub was meeting online as well as possible given the circumstances. There is an informal group that meets at the Oddies. Mums' Space was currently on hold and the school is using the building. He had heard that WSCC are seeking to transfer the lease to the school. PA said she had emphasised to the officers concerned that Pulborough worked together and they should seek to involve all.	<b>RA</b>
<b>13.</b>	<b>Date of Next Meeting</b>	
	The next meeting will be on Monday 9 <sup>th</sup> November 2020 at 5 pm using Zoom subject to the coronavirus situation.	<b>ALL</b>

David Hurst  
10<sup>th</sup> September 2020

