

**Minutes of the meeting of the Pulborough Community Partnership
Management Group held using Zoom
on Monday 7th June 2021**

Those attending:

Roger Paterson <i>Chair</i>	RP	David Hurst <i>Minutes</i>	DH
Andrew Cox <i>Treasurer</i>	AC	Ian Hare	IH
Ray Qusted	RQ	Rob Aylott	RA
Paul Latter	PL	Charlotte Kenyon (part)	CK

Apologies

Elizabeth Hunt, Elaine Kipp, Paul Clarke, Ruth Court

Item	Actions
1. Minutes of the last meeting	
The minutes of the meeting of 8 th March 2021 were agreed	
2. Financial Report	
AC tabled documents showing the current state of the budgets which gave total funds in the bank of £19,432 though most of that was ring-fenced. He was most concerned about the budget for the website which was originally intended for the PCP website but the development of the tourism website had overdrawn that budget by £250 with a further possible £1,500 still required. After discussion it was decided that the funds for the tourism website should be diverted from the outstanding SEEDA funds as they and the tourism website were intended for development of the economy. AC said that the community COVID support funds being held by the PCP have now been transferred to Alyson Heath's Family Support Association.	AC
3. HDC support for Community Partnerships	
DH reported that HDC had now offered funding for the District's Community Partnerships. They were offering £1300 for each but this is split into £500 for day to day 'core' costs such as insurance, website and room hire and £800 which had to be requested as a separate project distinct from other projects and have a connection to HDC's Corporate Priorities. AC had invoiced HDC for the £500 but had not yet received the funds.	
4. Heritage Weekend 11/12 September	
RA reported that the event, part of a national celebration of heritage, would be led by the Pulborough Society but that the PCP would be closely involved. He said that so far Pulborough would be one of only three taking place in Sussex. The intention is to display aspects of the village that may not be well-known and develop the pride-in-place for residents. The event will take place on both days of the weekend though maybe not all venues will be open both days. It is hoped to involve the churches of St Marys, Hardham and Wiggonholt, the Masonic Hall, St Marys School, the rail station and vineyards. There will also be a large working model of the rail station as it was in 1912. There will be a bus, probably either a Green Line	

	coach or a double-decker, circulating around the venues allowing people to hop on and off at will. It is intended to produce a brochure and there will be a publicity campaign.	RA
5.	Harvest Fair Saturday 25th September	
	<p>PL said that plans for the Harvest Fair on the East Glebe Field were progressing. The first booking forms for stall holders were going out and had encouraging response.</p> <p>Consideration was being given to having a marquee in case of bad weather. This would cost around £2500, put up and taken down by the rental company and would contain stalls and exhibitions. Paying for this would need to be by sponsorship and/or increased fees for stalls using it.</p> <p>RA said that it was likely that the Fair would have to use the contingency funds built up in past years as it was hoped to have enhanced attractions to encourage people back post-COVID.</p> <p>It was agreed that a 'save the date' message could go out on social media with an appeal for helpers.</p>	<p>PL/RA</p> <p>DH</p>
6.	Parish Council Report	
	<p><i>Neighbourhood Plan:</i> IH reported that at midnight on that day the Neighbourhood Plan would complete the Regulation 16 consultation. It was expected that we would hear what responses there had been fairly quickly with a detailed report to follow. Given no upsets the next stage was to go to the independent examiner who had already been appointed.</p> <p><i>Pavilion:</i> The plans were about to go for planning permission and if successful the next stage would be to raise the £500,000 still outstanding.</p> <p><i>Parish meeting:</i> IH said that the first – and he hoped last – annual parish meeting was held online. Face-to-face is better. It featured green issues with speakers from local environmental organisations including Wilder Horsham and Wilder Pulborough. He thought it was a successful event.</p>	
7.	HDC 'Welcome Back Fund' Project	
	<p>DH said that initially he had been led to believe that there were likely to be substantial funds from various sources available to support the local economy. A list of possible projects had been submitted to HDC for discussion.</p> <p>A paper had then come from HDC setting out proposals with a total of £128,000 for the entire district and this had been circulated. DH had a meeting with Lynda Spain later this week that might give more detail. We will wait for further developments but it seemed unlikely that there would be any significant benefits for the village. (Later: Just had my meeting with Lynda and have more information on more grants coming down the track which I will circulate soon – DH)</p>	DH
8.	Lower Street	
	<p><i>Lower Street Action Group:</i> DH reported that there had not been significant progress to start spending the outstanding Section 106 funds owing to other matters taking priority. The meeting agreed that it was important that these funds were spent soon.</p> <p><i>Trader News:</i> The third barber in Lower Street was now in business though did not seem to be busy. The plan to have a high-class confectioner in the Carlyon House premises seems to have fallen through. (Later: the NatWest mobile bank will be restarting and will attend Lower Street car park on Tuesdays from 11.45-12.45 starting on 15th June).</p>	EH

