

**Minutes of the meeting of the Pulborough Community Partnership
Management Group held using Zoom
on Monday 8th March 2021**

Those attending:

Roger Paterson <i>Chair</i>	RP
David Hurst <i>Minutes</i>	DH
Andrew Cox <i>Treasurer</i>	AC
Ian Hare	IH
Rob Aylott	RA
Paul Latter	PL
Elizabeth Hunt	EH
Ruth Court	RC

Apologies

Ray Quested
Elaine Kipp
Paul Clarke

Item		Actions
1.	Minutes of the last meeting	
	The minutes of the meeting of 4 th January 2021 were agreed	
2.	Financial Report	
	AC said that the donations to the Football Club and Jubilee cakes had been paid. The £125 prizes for the winter competition had been cleared. RA said that he would need a further £500 to be donated to the school once the return to education had settled down. AC said that the tourism website budget and the admin funds were getting low which might need to be addressed if there was no support forthcoming from HDC.	AC
3.	COVID Update	
	There was nothing reported so the item would be dropped in the next agenda.	DH
4.	Duck Race/Harvest Fair	
	PL said that there would be no Duck Race this year but the team are looking at the possibility of running the Harvest Fair on Saturday 25 th September. The Funfair had the date in the diary and letters were going out to regular stallholders to gather opinions of holding the event. Responses so far were positive.	

	Consideration was being given to having a marquee in case of bad weather. This would cost around £1800 + VAT, put up and taken down by the rental company and would contain stalls and exhibitions. Paying for this would need to be by sponsorship and/or increased fees for stalls using it.	PL/RA
5.	Parish Council Report	
	<p><i>Neighbourhood Plan:</i> IH reported that Historic England had raised some points. At a meeting with them some had been dropped and others would require some precautionary wording. There was a meeting on Thursday to finalise and if successful the Plan would move on to the Inspector's Review.</p> <p><i>Pavilion:</i> The plans were currently in the pre-application stage.</p> <p><i>Parish Council website:</i> This should be going live within days.</p> <p><i>Parish meeting:</i> IH said that a parish meeting was being planned for May and would feature Green issues.</p>	
6.	Pump Track	
	DH reminded the meeting that the PCP had agreed to look after any funds for this project and that Carol Boniface would provide the link. After a delay because of exams the project was now under discussion again and support was being canvassed. Although possible sites had been mentioned there were no drawings or firm proposals yet. No action required yet.	
7.	Mens Sheds	
	DH said that Carol Boniface was asking if the PCP would look after funds for this project as well if required. DH tabled photographs of a rather derelict shed at Dyke Farm. Given some expertise present, the meeting thought that a new shed would be cheaper than trying to resurrect that old one. However, the meeting agreed to hold funds should the project proceed and Carol would provide a link. (Later: I hear that an alternative shed has been identified – DH)	DH
8.	Lower Street	
	<p><i>Lower Street Action Group:</i> EH had circulated a paper with a range of projects and some rough costs and was seeking guidance. There was some money in the reserves plus the Section 106 funds to call on. Following extensive discussion the meeting agreed that we need some quick wins. It was agreed to develop a proposal for bin stores for Waterloo Cottages and the General Stores, expected to be around £1500, and to steam clean the car park steps to Barn House Lane which would cost about £300. EH would invite Victoria Holland to walk the street and suggest ideas to improve the streetscape with a maximum spend of £5,000.</p> <p><i>Counting Footfall:</i> DH apologised that he had not provided the February figures and would circulate them soon after the minutes.</p>	EH DH
9.	Data Protection	
	DH had circulated a letter from the Information Commissioner asking that we declare we are not required to pay or, if not, to pay their fees. AC had circulated information showing we should not be liable. The directors agreed that we declare we are not liable	DH
10.	Youth Centre	
	Nothing further to report.	

11.	Hub and Mums' Space	
	RA reported that progress was held up as there did not seem to be anyone at WSCC who was responsible for the lease negotiations.	
12.	Pulborough Watersports	
	DH said he had had a meeting with Guy Harwood about the land west of Pinchplum Cottages and, after chasing, Guy had declared there was no future in the project. He had now found that both Old Swan Bridge and Old Stopham Bridge would be under repair for three months in early summer which would possibly prevent water users getting access. It was also possible that Station Road A283 might be closed for three weeks at the same time for scaffolding work. Further information was being sought through various channels.	DH
13.	WildArt Trail	
	DH said that Spark had still not succeeded in getting Google to restore the app to their Playstore so it was still only available to Apple users. He said that Nigel Weston had not yet got the owl design back on the post. With Easter approaching we need to decide if and how we promote the Trail. It will still be available to iPhone users and to those Android users who have already downloaded it. However new Android downloads are not yet possible.	DH
14.	Gateway Signs	
	EH said she was looking for a pithy way to promote the Lower Street parking for the economy reopening in April and would like any ideas.	RP/EH
15.	Community Land Trust	
	RP said that the CLT was in abeyance until the Neighbourhood Plan Inspector held hearings.	
16.	Any Other Business	
	<i>Events:</i> RA said that the team were planning an Easter event for children. This would be a type of treasure hunt with some small prizes. Publicity would happen around the end of March using the PCP website. They were also thinking of having a summer event, perhaps a Big Picnic in the Glebe Field or perhaps on the Brooks where families could be in groups. More information in due course. <i>Wild Pulborough:</i> EH asked that Wild Pulborough be added to the list of PCP Activities. <i>Trees:</i> PL said that he had observed that trees were in trouble because of ivy growing over them. DH recommended talking to the HDC Arboricultural Officer for advice.	
17.	Date of Next Meeting	
	The next meeting will be on Monday 7 th June 2021 at 5 pm using Zoom subject to the coronavirus situation.	ALL

David Hurst
9th March 2020