

**Minutes of the meeting of the Pulborough Community Partnership  
Management Group held using Zoom  
on Monday 6<sup>th</sup> September 2021**

**Those attending:**

Roger Paterson <i>Chair</i>	RP
David Hurst <i>Minutes</i>	DH
Andrew Cox <i>Treasurer</i>	AC
Ray Qusted	RQ
Rob Aylott	RA
Paul Latter	PL
Elizabeth Hunt	EH
Elaine Kipp	EK
Paul Clarke (part)	PC
Ruth Court	RC

**Apologies**

Ian Hare	IH
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Item		Actions
<b>1.</b>	<b>Minutes of the last meeting</b>	
	The minutes of the meeting of 7 <sup>th</sup> June 2021 were <b>agreed</b>	<b>DH</b>
<b>2.</b>	<b>Financial Report</b>	
	AC tabled documents showing the current state of the budgets which gave total funds in the bank of £21,300 though most of that was ring-fenced. He said that money was coming in for the Harvest Fair and some £1,500 had been spent so far. HDC had donated £500 towards normal operating costs and a further £250 had been donated by them for the Heritage Weekend and transferred to the Pulborough Society. DH said that meant there was a further £450 available for specific projects. In addition, as part of the 'Welcome Back' initiative HDC had agreed to pay £1600 towards the cost of the marquee rental for the Harvest Fair. AC said that he had transferred £1200 from the SEEDA funds to the tourism website.	<b>AC</b>
<b>3.</b>	<b>Future of the Pulborough Community Partnership</b>	
	DH said that there were seven Community Partnerships in Horsham District and there was a meeting every six weeks or so to discuss matters of mutual interest. The Billingshurst representative had questioned what the meetings were for and what they were achieving. In advance of the next meeting of the	

	<p>Forum DH was asking for guidance and opinions. He also thought that Ian Hare should be present for the discussion as the connection with the Parish Council was important.</p> <p>He had discussed the matter with RP who had said that the PCP should be working to aims gathered from the community. There had been a Community Action Plan in 2016 but it had not be updated since. RP said that the CPs were set up by the Blair government who were concerned that many parish councils were not representative as elections were rarely held. RP suggested using Survey Monkey rather than public meetings to discover what the community wanted which might improve responses. The CLT had much success with their survey.</p> <p>Both EH and RA said they had attended previous Forum meetings and found them tedious and inconclusive.</p> <p>PL said that as a newbie he wondered how many Pulborough residents were aware of the Partnership and what it did. DH agreed that we were not good at self-publicity. Perhaps we should have boards at the Harvest Fair saying who ran it? RQ said that the Harvest Fair was synonymous with Pulborough and we ought to badge it. RA agreed and said badging would be better than advertising.</p> <p>AC said that we need to be clear on the future plan before starting publicity. RQ said that social media needs a lot of work to keep it up to date. DH agreed and said he had a meeting with Tia Stillwell on Wednesday to discuss this. EH said that Beverley Reece is handling the social media for the traders and doing it very well. She said that the Vision exercise she had started could be important to this plan.</p> <p>RQ suggested that the referendum for the Neighbourhood Plan might be held in conjunction with discussions on the Community Action Plan.</p> <p>Another PCP meeting was planned for 20 October where the subject could continue.</p> <p>It was agreed that we need to have a replacement Community Action Plan by the end of 2021.</p>	DH
<b>4.</b>	<b>Heritage Weekend 11/12 September</b>	
	DH reported that this was a joint venture with the Pulborough Society and is progressing well with brochures being picked up from shops who then need constant refills. Given good weather it is expected to be a successful event.	RA/DH
<b>5.</b>	<b>Harvest Fair Saturday 25<sup>th</sup> September</b>	
	<p>PL said that plans for the Harvest Fair on the East Glebe Field were coming to fruition. Given this was an opportunity to restart the event there had been rethinking to improve the balance of stands and shows. So far more stalls had been sold than at this time in previous years. Plans existed to cope with poor weather including provision to cancel at short notice. A weather-proof marquee will be put up and taken down by professionals, paid for by HDC. He was hopeful that they would be fitting people in rather than seeking to fill empty space. They hoped that younger people would be attracted by different displays.</p> <p>Efforts were being made to get more labour available to avoid few people working long hours. RA said that much work had to be done more quickly as it was impossible to commit as early as a normal year.</p>	PL/RA/DH

<b>6.</b>	<b>Parish Council Report</b>	
	<p><i>Neighbourhood Plan:</i> The Neighbourhood Plan is currently with the Examiner and he hoped to report later this month. HDC hoped to have a referendum before the end of the year.</p> <p><i>Pavilion:</i> RQ had produced a budget which showed how the village may be able to afford the renovated Pavilion. EK said that she was worried at the significant expense of maintaining the current roof.</p>	
<b>7.</b>	<b>HDC 'Welcome Back Fund' Project</b>	
	<p>EH reported that the Welcome Back fund was funding store improvements to the tune of up to £4000 provided the shop owner funded 25% of the total cost. Her new shop front was planned to be installed by the end of October and she knew other shops in Lower Street had similar plans.</p> <p>She had discussed traffic calming in Lower Street with Andrew Griffith who rejected average speed cameras and was keen on automatic flashing signs similar to ones at Five Oaks, road surface changes and lowering the speed limit in the centre of the shopping area to 20 mph. Mention was made of two incidents in Lower Street.</p> <p><i>Greening project:</i> RA said that he had a plan for helping add plants to parts of Lower Street but could not find a contractor willing to handle the project which was either too small or too big for local companies so far tried. He really wanted a ballpark price for his plan which can then be amended to fit. EH said that Royal Mail had plans to repaint the railings around their yard and she was seeking someone to do the defibrillator telephone box.</p>	<p><b>EH</b></p> <p><b>EH</b></p> <p><b>RA/EH</b></p>
<b>8.</b>	<b>Lower Street</b>	
	<p><i>Trader News:</i> EH reported that she had heard that one of the three barbers may be moving away. She also knew that a physiotherapist was planning to open soon in Carlyon House. There was no news of progress on the old funeral premises.</p> <p><i>Counting Footfall:</i> DH said he had seen a presentation on the new footfall system but needed to give it brain time in order to make sense of it.</p> <p><i>Oddfellows Arms:</i> The first application to be a Community Asset was rejected by HDC and a second enhanced application was now being considered.</p>	<p><b>DH</b></p> <p><b>EH</b></p>
<b>9.</b>	<b>Mens Sheds</b>	
	DH said that there was a public meeting in the church the following evening and he planned to attend as an observer. He would report back. He had heard there was a possible site and Edna H said it was at the Pulborough Garden Centre.	<b>DH</b>
<b>10.</b>	<b>Pump Track</b>	
	DH said that he had been told by Tia Stillwell that they had narrowed the possible sites to the Cousins Way recreation field and the Country Park in the New Place Nurseries development. They had been told by HDC that they could apply for the funding of £85,000 when they had planning permission. He had a meeting with Tia this coming Wednesday.	<b>DH</b>

<b>11.</b>	<b>Youth Centre</b>	
	EH had suggested that it should be possible to run a regular youth club in the Village Hall. She agreed to pursue it with the intention of handing it on to others.	<b>EH</b>
<b>12.</b>	<b>Tourism website</b>	
	RA said that the new tourism website <a href="https://www.discoverpulborough.uk/">https://www.discoverpulborough.uk/</a> was up and running and had 450 hits in three months without promotions. It needed further work but was looking good. DH wondered when anyone present had last looked at the PCP website <a href="http://www.pulborough.org">www.pulborough.org</a> . No-one said anything.	<b>RA</b>
	<b>The following items have nothing to report at this time</b>	
<b>13.</b>	<b>Mums' Space</b>	
<b>14.</b>	<b>Pulborough Watersports</b>	
<b>15.</b>	<b>WildArt Trail</b>	
<b>16.</b>	<b>Gateway Signs</b>	
<b>17.</b>	<b>Community Land Trust</b>	
<b>18.</b>	<b>Any Other Business</b>	
	RA said that he was getting short of the three walks leaflets and asked for permission to reprint. AC said that given the price of the last reprint the funds were available. The request was agreed. DH said that it was likely we would need to reprint the WildArt Trail leaflet next year.	<b>RA</b>
<b>18.</b>	<b>Date of Next Meeting</b>	
	The next meeting will be on Wednesday 20 <sup>th</sup> October 2021 at 5 pm using Zoom subject to the coronavirus situation.	<b>ALL</b>

David Hurst  
7<sup>th</sup> September 2021