Pulborough
Pulborough Community Partnership

Minutes of the meeting of the Pulborough Community Partnership Management Group held in the Parish Room on Tuesday 16th April 2024

Those attending:

Roger Paterson *Chair*	RP
David Hurst *Minutes*	DH
Rob Aylott	RA
Andrew Cox	AC
Len Ellis-Brown	LE
Elizabeth Hunt	EH (part)
Paul Latter	PL
Ray Quested	RQ

Apologies

Jon Campbell
Paul Clarke
Charlotte Kenyon
Maria Lee

Item		Actions
1.	The Chairman welcomed those attending and noted the apologies.	
2.	**Minutes of the last meeting**	
	The minutes of the meeting of 13th February 2024 were agreed.	**DH**
3.	**Financial Report**	
	AC had tabled the accounts for the period. He had moved the money from the Duck Race to Websites as agreed and that left about £800 in the Website account. All the payments from the Harvest Fair had been made apart from Macmillan as their bank account kept rejecting the payment. AC would pursue this. He had applied for the annual £500 support payment from HDC but the process was changing. Sophia Wilks will brief the District CPs on the new process at the Forum meeting next week. DH would report. At the next meeting AC hoped to have the annual accounts ready for directors to agree and the chairman to sign.	**AC**
4.	**Development of the Visitor Economy**	
	RA made a presentation that he had put forward to the group considering the way the PCP and PPC work together. This envisaged the development of Pulborough as a place that visitors would be drawn to and they would stay all day or overnight and be encouraged to spend money. He outlined that there	

	are already attractions but put forward the concept of the Pulborough Pier as something that would provide a 'Must Visit' USP that would be attractive to visitors. Developing the concept would also provide residents with a Pride in Place. Working together and involving other partners is important and needs co-ordination and oversight. The meeting decided that first task was to list possible projects and then put those projects on a timeline. LE said that the PPC had a three-year window though DH said that the PCP had no time limit so could provide continuity. RA said that the intention would be to prioritise the possible projects and progressively develop the concepts so that when funds became available applications could be put forward quickly. DH would start a list and circulate to others in the meeting to add their thoughts. The list, which would never be complete, should be updated regularly. This would become a permanent item on the PCP agenda.	
5.	**Summer Picnic 15th June 2024**	
	RA said that this was progressing well. Publicity was underway and there was already income of around £500 promised and outgoings of around £450 committed.	
6.	**Harvest Fair 28th September 2024**	
	PL said that the intention was to spend around £7,500 and target an income of around £10,000 - £12,000. Costs had increased across the board so the charges had been increased as well. The principle of outsourcing many of the elements was continuing. The next meeting of the committee would be on 24th April and he hoped to firm up the costs and income budget.	
6.	**Barn House Lane/Lower Street car park**	
	EH said that there had been a presentation by Wild By Design the previous evening. Comments had been made and they would take these away and come back with another presentation. (On Wednesday EH circulated drawings and an outline of the previous evening's meeting to those present at this meeting)	**RA/EH**
7.	**Storage and records of village event equipment**	
	RA said that the PPC had not supported the application for Section 106 funds. The mild winter had not brought any condensation though the summer heat might cause problems. He was discussing options and costs with the carpenter. EH suggested that she could approach Lakers for possible sponsorship if RA gave her the specifications he wanted. Concern was expressed about the Pantry storing food among some of the HF equipment.	**RA/EH**
8.	**WildArt Trail.**	
	RA said that all attempts to contact Spark were not producing results and there were suspicions they were out of business. EH said that the PPC had taken on responsibility for maintenance under the agreement with HDC back in 2019. It was decided that a working group be formed by RA to develop ways forward.	**RA**

9.	**Village Hall**	
	RQ said that the hall is working smoothly. They have lost some of the smaller groups because of falling attendances but the larger bookings seem secure. They are financially and structurally secure at the moment.	
10.	**Parish Council**	
	LE said that work on the surface and the sides of the MUGA would start in May. He hoped this would provide an income stream for the PPC. He hoped to have an announcement about works on the Pavilion in the near future. He hoped the Neighbourhood Plan would go to referendum in September. The Pantry was going well with some 1400 visitors since starting in January and around 3 tons of food not going to landfill. There's a music festival, Pultopia, for local bands being held in the school grounds on 29th June. Christmas Fair in the village hall. Quarterly skateboard event in the village hall. Cookery classes in the school. Young People's Forum at the Weald School. Restarting Neighbourhood Watch.	**All**
11.	**Community Action Plan**	
	RP said he had not yet received any results of the PPC survey carried out last year. In the light of the discussions under Item 4 he would hold his survey until these were clearer.	**RP**
12.	**Lower Street**	
	Speed Indicator Signs. DH reported that he hoped to get the second one up and running in the coming weekend depending on weather and help. *Trader news*. EH said that the Corn Store will be opening around the start of May as a café in the day seven days a week and a bistro in the evenings, probably starting at weekends and then developing. DH said there was a caravan café opened across from the station but it seemed to have been closed for some days. *Trees, troughs and gardens*. EH said that there had been suggestions for more troughs in Lower Street and she was asked to get costs. The planting in the troughs had been redone over the previous weekend. Also the slope in front of the village hall had been planted with wild flowers.	**DH** **EH**
13.	**AOB**	
	PL said he was looking at hiring out some of the HF equipment from the container. PL said that while Maria and Tia had done very good work things were changing in their lives and while payment may help it was likely we would need to have someone else available. LE said that once the events were identified it might be useful to employ the right person to handle all events. He would discuss with Harry.	**DH**
14.	**Date of next meeting**	

	Tuesday 18th June 2024 starting at 5.30pm in the Oddfellows. Tom, the landlord, is happy to host a meeting on a Tuesday evening. The kitchen will not be open then but the bar will be available.	**ALL**
	The following items have nothing to report at this time. These are listed so they aren't forgotten.	
	Community Land Trust **Coronation Oak** **Gateway Signs** **Heritage Fund** **Homeshare** **Mini-museum in library** **Pulborough Watersports** **Pump Track** **Youth Centre**	

David Hurst
17th April 2024