

**Minutes of the meeting of the Pulborough Community Partnership
Management Group held using Zoom
on Wednesday 10th August 2022**

Those attending:

Roger Paterson <i>Chair</i>	RP
David Hurst <i>Minutes</i>	DH
Ian Hare	IH
Rob Aylott	RA
Elizabeth Hunt	EH
Paul Latter	PL
Elaine Kipp	EK
Charlotte Kenyon	CK

Apologies

Len Ellis-Brown
Stephen Pegler
Andrew Cox
Ruth Court
Edna Henly
Paul Clarke
Ray Quested
Lissette Trembling

David Hurst offered apologies for the technical problems with Zoom that prevented some getting access and delayed the start of the meeting.

Item		Actions
1.	Minutes of the last meeting	
	The minutes of the meeting of 18 th May 2022 were agreed	DH
2.	Financial Report	
	AC was unexpectedly delayed in London and the item was held over until the next meeting.	
3.	Community Action Plan	
	RP said that he was working with Tia Stillwell to bring the survey to fruition and hoped to have action in the autumn. RA asked that reference to the Sports & Social Club be added to the mention of the Picnic. DH said he had arranged mention of the survey in the Harvest Fair brochure and RP confirmed that it was unlikely the survey would be ready before the Harvest Fair. There was a discussion about distributing the survey. EH suggested it was time to have local representatives in parts of the village. DH said that would take time and felt it would be better to pay for distribution.	RP

4.	Speed Indicator Signs	
	<p>DH said that the proposed pair of signs from Evolis would cost £1750 each, i.e. £3500 for two. These would be ordered through Hub Electronics who would deal with the VAT and also supply the correct connection to the existing plugs on the lamp posts and the connecting length of wire for which an extra £500 would be allowed. DH and PL would borrow RA's ladder to check the connector and the height before submitting the order. It was agreed to go ahead with this project using the existing Lower Street project funds. CK drew attention to a police commentary on SIDS that she had circulated. The meeting thanked PL for his assistance.</p>	DH/PL
5.	Harvest Fair 24th September 2022	
	<p>PL described the progress which was well in advance of previous years. There was a reorganisation of the Glebe Field to avoid too much mixing of moving vehicles and people. Currently more than 70 stalls were booked and there is a waiting list for space. The raffle had more prizes and tickets will be £1 each rather than for a strip. The brochure was increased to 40 pages rather than 28 last year and there will be more children's attractions and music. So far some £4500 had been taken in bookings and sponsorship. Raffle tickets will be on sale and brochures distributed from early September. RA said that PL and the team had done sterling work to achieve so much so early. The meeting congratulated them.</p>	PL/DH/RA
6.	Christmas Ball	
	<p>The proposal described by PL was to hold a Christmas Ball in the Village Hall on Saturday 10th December. This would be an all-ticket event with tickets selling at around £80 a head for a sit-down Christmas meal, a bar, music and dancing for 90-100 people. There may be a raffle. The intention was that this would be self-financing with any profit going to the PCP.</p>	PL
7.	Heritage Fund	
	<p>PL had circulated a paper outlining his proposal. His intention was to create a way of raising and administrating funds for the benefit of the community. He saw that this would sit under the umbrella of the PCP but be separate in that it would be some form of charity with trustees or similar. Currently, the PCP has very little free cash as most money in the bank is ring-fenced for specific purposes. The only income is from the Harvest Fair and small support from HDC for core costs. PL's proposal is that there would be active fundraising ideally giving the wealthy a way of supporting the community as well as collecting smaller amounts from events and other donations. Suggestions such as the fabric of St Mary's church, a permanent Youth Club, the proposed Pavilion, the Bowls Club, the Oddfellows and the Lime Kiln all came to mind. Large projects may have their own subsidiary organisations maybe with the option of employing contractors. Requirements for smaller amounts could be allocated by a panel. RA said that he had been involved in setting up a charity recently and said that getting the initial Objects of the charity sufficiently wide is important. DH said his prostate charity was a Charitable Incorporated Organisation with trustees. He had found the Charity Commission helpful rather than restrictive.</p>	

	<p>RP said he was a member of Sussex-based Charity Mentors https://charitymentors-sussex.org.uk/ and he would approach them to see what advice may be available.</p> <p>PL would take this further by gathering information on suggested forms of organisation and their pros and cons with the intention of having a specific proposal.</p>	<p>RP</p> <p>PL</p>
8.	Jubilee Picnic	
	<p>RA presented a financial statement which showed the receipts and payments so far. He said it was generally regarded as a success and there was a proposal to do it again next year although it won't have the excuse of a Jubilee. It had the effect of bringing the PCP and the S&S closer together. EK thought that more stalls would be good but since vehicles were forbidden on the field that presented difficulties. IH said that besides the Picnic he attended two other events over the weekend, one at Marehill and the other at Nutbourne and these showed the success of localising the event. RA said he had suggested putting up street names on the field so residents might gravitate to their street.</p> <p>Planning would not start until after the Harvest Fair.</p>	RA
9.	Mini Museum	
	<p>RA presented a costed proposal to build a display case to go into the library foyer and to use it to present items from Pulborough's history. It would be visible from both inside and outside the library building. It was likely to cost about £5000, which would need to be raised, and would be run by the Pulborough Society. The WSCC Library service was enthusiastic.</p> <p>RA's starting idea was to take a shop and trace the history of the building over the centuries and present pictures and artefacts explaining the background.</p> <p>CK said she would contact the relevant WSCC cabinet member and see if there were funds that might help.</p>	<p>RA</p> <p>CK</p>
10.	Parish Council	
	<p>IH said that there had been a meeting called by HDC to update information on water neutrality but this had not produced any new information beyond saying that a position statement can be expected in the autumn. The Neighbourhood Plan was still expected to restart in due course and go to referendum as soon as possible.</p> <p>The two Wardens, Ross Phillips and Louisa Hull, were now in post.</p> <p>There is a new Deputy Clerk, Nick Wiltshire, who is also in post though still covering some items from his previous job.</p> <p>The council have approved the plan to build a Mens' Shed adjacent to the allotments in the Cousins Way field but it is still early days.</p>	
11.	Lower Street	
	<p>EH said that she had been away for some time so her information was limited. There was now a tattoo artist and a beauty salon joining Halos for Hair in 42 Lower Street.</p> <p>The trees were surviving the hot weather because the shops that are watering them had done a good job. Various attendees commented favourably on how those trees fitted into the street and congratulated EH and her team.</p>	

12.	Time banking	
	DH said that he had been contacted by Ross Phillips for support in setting up a Time Banking service https://timebanking.org/ in Pulborough. DH explained the principle and said Ross was looking for £200 to join the organisation and for someone to run it. The meeting wished him well.	
13.	Community Fridge	
	DH said that he had just been contacted by Louisa Hull who was interested in setting up a Community Fridge. DH didn't know what that was. RA knew a little and agreed that the FSW was a better organisation to run it. DH would redirect Louisa.	
14.	AOB	
	<p>Shared Prosperity Fund: DH said that Lynda Spain had sent information that the proposition that had gone forward to improve the look of the access to Lower Street from the car park was now on the final track to approval and planning should start. DH said that this was a £50,000 proposal using mostly government funds with a contribution from the PCP. He and EH had arranged to meet next Thursday to discuss the next steps. IH said that the parish had put forward proposals for the same pot of funds for the Pavilion, the MUGA and the Pump Track.</p> <p>Mums' Place: RA said that the school had been having great difficulty in getting answers from WSCC about leasing the old Youth Club hut that was owned by WSCC and on the school estate. He and CK agreed to talk outside the meeting.</p>	<p>DH/EH</p> <p>RA/CK</p>
15.	Date of next meeting	
	Wednesday 19th October 2022 at 5pm using Zoom	
	The following items have nothing to report at this time. These are listed so they aren't forgotten.	
16.	Gateway Signs	
17.	Tourism and PCP websites	
18.	Storage and records of village event equipment	
19.	Pulborough Watersports	
20.	Youth Centre	
21.	Community Land Trust	
22.	Pump Track	

David Hurst
11th August 2022