

**Minutes of the meeting of the Pulborough Community Partnership
Management Group held using TEAMS
on Wednesday 16th August 2023**

Those attending:

Roger Paterson <i>Chair</i>	RP
David Hurst <i>Minutes</i>	DH
Rob Aylott	RA
Ray Quested	RQ
Andrew Cox	AC
Elizabeth Hunt	EH
Len Ellis-Brown	LE
Jon Campbell	JC

Apologies

Paul Clarke
Paul Latter
Ian Hare

Item		Actions
1.	Minutes of the last meeting	
	The minutes of the meeting of 28 th June 2023 were agreed.	DH
2.	Financial Report	
	AC had tabled the accounts for the period. Unfortunately technology prevented his sound being heard by the meeting so no details were able to be given.	AC
3.	Harvest Fair 23rd September 2023	
	DH reported that the planning for the Fair was coming together and an income of over £8,000 was expected. A particular problem of the moment was that the expected burger van had gone bust so we were searching for a replacement.	RA/DH
4.	Family Fun Day, Saturday 26th August 2023	
	This was aimed at Pulborough families and the Chanctonbury Leisure team were going to be running children's activities plus there would be some further stands and entertainments.	RA/DH
5.	Storage and records of village event equipment	
	The containers were planned to be moved onto site the next day. The land had been levelled and supporting concrete was in place. The internal lining had to be fitted and shelving acquired before the equipment could be moved in.	RA/DH

6.	PCP and tourism websites	
	<p>DH said the PCP had two websites pulborough.org and discoverpulborough.uk.</p> <p>The first had been initiated by Richard Keatley and lately looked after by David Jessop who had asked to be relieved of those duties. Tia Stillwell had volunteered to take it on but the technology was old and she needed further tuition. He hoped David Jessop would make some changes for them to cover the immediate problem.</p> <p>The second had been developed by RA in response to the HDC requirement for a site to be used with the car park screens. RA also wants to put his collection of around 3500 old photographs online as a permanent record for the community.</p> <p>There will be a need for hosting and maintenance charges going forward. AC put in 'chat' that there was no money left in the website budget following paying the hosting charges. EH raised the question of copyright for the pictures and RA said that the majority had been given to him by others with no mention of copyright.</p> <p>LE suggested a consulting Harry, the new clerk, as he was technically proficient.</p> <p>It was agreed that a proposal would be brought to the next meeting.</p>	DH/RA/AC
7.	Village Hall	
	<p>RQ reported that the roof work had been completed successfully.</p> <p>They had lost some regular bookings over the summer largely because there were not enough attendees. Some might return in the winter.</p> <p>There had been two successful bookings, one for a wedding reception and another for a birthday party. There was interest being shown in bookings by other local organisations.</p> <p>He reported that his predecessor, David Joliffe, had died the previous Sunday in hospital. David had held various influential positions in Pulborough and would be missed.</p>	
8.	Parish Council	
	<p>LE said there had been an extraordinary meeting of the parish council and he was pleased all 15 councillors had attended. They had voted through the General Power Of Competence and would explore more about what that means. It was possible since two-thirds of councillors were elected and the clerk had specific qualifications.</p> <p>The cricket club had obtained a promise of Section 106 funds for cricket nets and then discovered they had to put the money up front and get it refunded. It was also discovered that the landowner had to obtain the money.</p> <p>The failure of SCYP meant that budgeted funds could be diverted to youth activities.</p> <p>Notice boards have been refurbished and updated.</p> <p>They want to develop Neighbourhood Watch co-ordinators.</p> <p>The September Village Market will concentrate on Anti-Social Behaviour. This led to a discussion of drug activities and an appeal to report all instances of ASB in order to build a file.</p>	

9.	Heritage Weekend	
	RA said that it was primarily organised by the Pulborough Society and the PCP, would be on 9 th & 10 th September. It would be similar to last time but with more vineyards and access to some private properties including, unusually, the Toat Monument. The school will be the main centre of activity and will include showing the working model railway layout of Pulborough station in 1910. Leaflets are being produced for each main venue.	RA
10.	Community Action Plan	
	RP said that the survey had been held over because of the elections and it was planned to make it happen in the autumn.	RP
11.	Meeting with RSPB	
	A new manager had been appointed to the RSPB at the end of last year and since she had not reached out to us, DH wrote asking for a meeting. RP and DH visited on 4 th August. Oriole Wagstaff was pleasant and welcoming. She had a wide brief and many different problems including the perennial one of extending the central facilities. Her immediate target is to get more and better toilets and DH had suggested a grant source. We also discussed the WildArt Trail and she had not looked at it yet but after a description of the background and intention she was enthusiastic.	
12.	Lower Street	
	<i>Speed Indicator Signs.</i> DH reported that the equipment had been returned to the manufacturer to be converted to solar power and was hoped to be returned to us by the end of August. <i>Trader news.</i> EH said that there were still two empty premises on Lower Street, half of the old Golden Boot premises and the barber from beside Domino's. Trees, troughs and gardens. EH said that troughs had been reseeded and asked if passing to check if the soil was damp. If not to ask in the adjacent shop for them to water. The memorial gardens are used by drug couriers and they trample the plants around the seats.	PL/DH
13.	Grants	
	<i>Shared Prosperity Fund.</i> The PCP had been awarded £50,000 grant to improve the upper part of New Barn Lane, the steps and surrounds to the car park and the signage within the car park. DH said that this was progressing but slowly and the next stage awaited the agreement of residents to form an association. EH said a meeting was planned for the next week.	EH
14.	AOB	
	Following the collapse of SCYP the parish council was forming Pulborough Youth Services and putting together ideas for future directions. One option will be working with Chanctonbury Leisure. RQ said that Kerry in the Green House had successfully claimed on her business insurance for refunds for money lost because of the closure of the A29. He was now working on a similar claim for Coughtreys Butchers and thought other traders ought to be made aware of this.	

15.	Date of next meeting	
	Wednesday 1 st November 2023 at 5pm using Teams	ALL
	The following items have nothing to report at this time. These are listed so they aren't forgotten.	
	<ul style="list-style-type: none"> 16. Youth Centre 17. Mens' Shed 18. Pump Track 19. Pulborough Watersports 20. Community Land Trust 21. Homeshare 22. Coronation Oak 23. Pulborough Pier 24. Heritage Fund 25. WildArt Trail 26. Gateway Signs 27. Mini-museum in library 	

David Hurst
17th August 2023