

**Minutes of the meeting of the Pulborough Community Partnership
Management Group held using TEAMS
on Tuesday 12th December 2023**

Those attending:

Roger Paterson <i>Chair</i>	RP
David Hurst <i>Minutes</i>	DH
Rob Aylott	RA
Elizabeth Hunt	EH
Len Ellis-Brown	LE
Paul Clarke	PC
Paul Latter	PL
Maria Lee	ML

Technical: Ray Qusted couldn't get access and Andrew Cox could see and hear but had no microphone.

Apologies

Jon Campbell
Charlotte Kenyon

Item		Actions
1.	The Chairman welcomed Maria Lee and Paul Latter as new directors.	
2.	Minutes of the last meeting	
	The minutes of the meeting of 16 th August 2023 were agreed.	DH
3.	Financial Report	
	AC had tabled the accounts for the period. Unfortunately technology prevented his sound being heard by the meeting so no details were able to be given.	AC
4.	Report on events	
	<ul style="list-style-type: none"> a. <i>Family Fun Day, 26th August:</i> ML said it was held to support new facilities for the S&S Club. A wet day though the event had good attendance and made £1100 for the fund. b. <i>Heritage Weekend 9/10 September:</i> RA said it was primarily a Pulborough Society event as part of a national Heritage Weekend. PCP people were closely involved. There was a wide portfolio of 23 attractions open with some getting hundreds of visitors over the weekend. c. <i>Harvest Fair, 28th September:</i> PL said it was a successful event with excellent weather despite concerns in the preceding days. Parking was better managed so got more cars in. Looking at redesigning the 	

	<p>layout of the eastern end. No count of attendees possible but impression was more people coming for a good day out. Final profit figure being calculated. Later: Following an exchange of information on the various bills and payments it has been agreed that the 2023 Fair made a profit of £900.</p> <p>d. <i>Christmas Market</i>: ML said this was a Parish Council event aimed at supporting the Pulborough Pantry and a bar was run under the PCP banner. Unsold drinks were prizes in a tombola at the Village Market and resulted in £102 to go to the Pantry.</p> <p>e. <i>Pulborough Pantry</i>: ML said this was an idea from the Wardens which she and her husband were working with a range of volunteers to bring into use on 9th January 2024. Food and other items would be collected from local shops and offered for residents to collect from the parish room in the Pavilion. RP suggested that UK Harvest would be worth contacting (www.ukharvest.org.uk) as their website indicates they operate across the south of England and have local outlets at Midhurst, Petworth and Storrington from their main base in Chichester. He would forward contact details to ML.</p>	<p>PL/ML/AC</p> <p>ML/RP</p>
5.	Storage and records of village event equipment	
	<p>RA said that the containers are in place and being used although the lining might not be in place until the Spring. RQ confirmed later that he was in contact with HDC and arguing the case for support for the lining from Section 106 funds.</p>	RA/RQ
6.	PCP and tourism websites	
	<p>DH apologised saying that the intention of putting forward a proposal to cover maintenance and hosting costs for websites will be brought forward to the next meeting.</p> <p>There was a discussion on the need for an overarching website to provide easier access to the many websites in use around Pulborough. Later: many of those websites can be found on Felicity Stroud's lists on the PCP website.</p>	DH/RA/AC
7.	Village Hall	
	Held over to the next meeting as RQ couldn't get access.	
8.	Parish Council	
	<p>LE reported the following:</p> <p>The Christmas Market was very good and he thanked all helpers.</p> <p>The previous Saturday saw the first Repair Café at the Village Hall as part of the Village Market. It is hoped to have this every month and to include the Shedders.</p> <p>He said there was hoped to be a 5.3% increase in the parish precept.</p> <p>The replacement of the cricket nets was underway although recent bad weather had delayed things.</p> <p>He hopes to have the MUGA completed by May 2024.</p> <p>The council hopes to have a music festival next year and maybe other events.</p> <p>The Transport & Infrastructure group has met though WS Highways had not been able to make the last meeting.</p>	

	<p>He said that the Council had run a survey of some 30 questions and hoped that he could sit down with PCP directors and develop a joint programme for the coming year.</p> <p>He said that the Horsham Local Plan had gone through with some points he thought would be good for Pulborough. He said that there had been a change of policy which would favour the Community Land Trust.</p>	
9.	Community Action Plan	
	RP said that the survey would be held over until after the meeting suggested above.	RP
10.	Lower Street	
	<p><i>Speed Indicator Signs.</i> DH reported that the equipment was in his garage and he now had a laptop which he hoped to mate with the SIDS equipment and then move forward to getting it up on Lower Street.</p> <p><i>Trader news.</i> EH said that there was still one empty premises on Lower Street, half of the old Golden Boot premises. The barber's premises besides Domino's was now an office for a builder with frosted windows and not selling to the public. She said that the Corn Store had decided to cease trading in February after being offered an unsuitable new lease. The Little Bean café business was for sale because of the illness of the owner. Lakers Building Suppliers at the station had reopened their premises after closing during COVID.</p> <p>EH was concerned that there was a fall in spending in Lower Street and was convinced this was because the problems with the A29 had made customers change their shopping habits and go elsewhere. She wanted to set up a joint working group to promote local trade involving landlords, traders, councillors and others to develop a promotional way forward.</p> <p>RA said that landlords are the promoters and there needs to be a vision to guide them.</p> <p>PL said that there should be a website to portray the village with easy access to subsidiary sites. He thought it should include a page of trader offers that could be bought from the website. LE agreed.</p> <p>ML said she was working on a newsletter, Pulborough Post, and was visiting the Guildford Dragon soon.</p> <p>PL said there needs to be a funding stream. RP said there were funds in Section 106 for promoting and improving Lower Street.</p> <p>EH said that the Barn House Lane project was waiting for Clare Mangan to get back with the government approval.</p> <p><i>Trees, troughs and gardens.</i> EH said that she was waiting for a design for the new garden by Batchellor Monkhouse. The other gardens and trees have done well over the summer.</p>	<p>PL/DH</p> <p>EH</p> <p>EH</p> <p>EH</p>
11.	Railway Station model	
	RA said that the railway station model that had been displayed at the Heritage Weekend had been given to the village and was now in store. The plan was that it would be installed in a double-decker bus so it could be driven to promote Pulborough at events. The Pulborough Society would be the owner and would be looking for a skilled modeller to take charge of maintenance.	

	The constructors had removed all the electronics and were keeping the rolling stock as they could be used on other models but all the track and buildings had been transferred to us in four large purpose-built wooden crates.	RA
12.	AOB	
	DH said that Arun & Rother Rivers Trust (www.arrt.org.uk) had held meetings in Pulborough to encourage a programme of citizen science to take regular measurements of the water quality and to record them on a site that would enable anyone to view the readings. These were planned to start early next year.	DH
13.	Date of next meeting	
	Wednesday 7th February 2024 at 5pm using Teams	ALL
	The following items have nothing to report at this time. These are listed so they aren't forgotten.	
	<ul style="list-style-type: none"> 16. Youth Centre 17. Mens' Shed 18. Pump Track 19. Pulborough Watersports 20. Community Land Trust 21. Homeshare 22. Coronation Oak 23. Pulborough Pier 24. Heritage Fund 25. WildArt Trail 26. Gateway Signs 27. Mini-museum in library 	

David Hurst
13th December 2023