

**Minutes of the meeting of the Pulborough Community Partnership
Management Group held using Zoom
on Wednesday 16th March 2022**

Those attending:

Roger Paterson <i>Chair</i>	RP
David Hurst <i>Minutes</i>	DH
Andrew Cox <i>Treasurer</i>	AC
Rob Aylott	RA
Paul Clarke	PC
Ruth Court	RC
Edna Henly	EdH
Elizabeth Hunt	EH
Stephen Pegler	SP

Apologies

Len Ellis-Brown, Ian Hare, Elaine Kipp, Paul Latter

Item		Actions
1.	Minutes of the last meeting	
	The minutes of the meeting of 19 January 2022 were agreed	DH
2.	Financial Report	
	AC tabled a report showing funds available of £20,746.67 mostly ring-fenced. There had been little activity since the January meeting beyond payments of £500 to both St Mary's School and Macmillan from the Harvest Fair funds. AC requested a meeting of directors prior to the next meeting to formally approve the annual accounts.	AC/DH
3.	Community Action Plan	
	As part of the original requirements of the Act that brought in Community Partnerships we have to consult the residents to ensure that the activities we carry out are in line with their expectations. RP and a small working group are progressing the plan to develop an online survey with hard copies also available. A hard copy leaflet will be distributed door to door with the link to a Google Forms survey, and similar designs will be used on social media. The presentation would be aimed primarily at families with children and look to different areas of village activities avoiding issues that were the responsibility of authorities, such as planning. It is likely there will be a draw of Pulborough Pounds to encourage residents to complete forms. It was hoped to have draft text available for this meeting. RA said he would take on the drafting and liaise with RQ. RP said the aim was to complete the project by mid-2022.	RA/RQ

4.	Parish Council Report	
	In IH's absence DH said that the Pavilion and the Neighbourhood Plan were still being held up by the water neutrality issue. PC emphasised that the whole water neutrality issue was going to take a long time as there is no easy answer. The MUGA repairs had been quoted as around £130,000 so more quotes were being sought and an approach made to the SDNP for funds. One new warden, Ross Phillips, was at work and a second was going through the employment process and, given this succeeds, will likely be at work next month.	
5.	Lower Street	
	<p><i>Trader News:</i> EH said that Boomerang Barbers had closed and DH said that it is likely to remain shut until the end of the lease in May. EH had tried without success to make contact with W. Bryder, funeral directors of Petworth, who we believe plan to move into the Co-Op Funeralcare premises in April.</p> <p><i>Trees:</i> EH said the planned tree plantings in Lower Street had been delayed because one objection had meant that a public consultation had to be held. This should end on 25th March when a new planting day will be arranged for later in the month. She said that following some bad comments on social media she had had many people come to the shop offering support. AC said that the PCP insurance will cover the planters at no extra cost but not the trees as they are classed as 'vegetation'.</p> <p><i>Counting footfall:</i> DH said that LE had reported that the latest footfall figures showed that footfall in Lower Street was approaching pre-pandemic levels.</p> <p><i>Speed signs:</i> DH had written to Highways to find information on applying for Highways Section 106 money to buy the signs as recommended by PC at the last meeting. The only response had been that the question had been passed to another officer – twice. It was now with Adam Bazely, the responsible regional manager.</p>	<p>EH</p> <p>EH</p> <p>LE</p> <p>DH</p>
6.	Pulborough Museum proposal	
	<p>RA had circulated a paper on the proposed museum in the library. This would be in the foyer, to the right as you enter the main door, and was a clear display case visible from both from inside and outside the library. The PCP would provide the case and display materials while the Pulborough Society would be responsible for the contents. Current costings indicated it would need around £5,000 to create the case and this needed to be raised. PC said that WSCC had £44,697.89 in their community funds specifically to redevelop Pulborough Library.</p> <p>RA asked whether the meeting was happy in principle with the proposal and this was agreed.</p>	RA
7.	Welcome Package	
	<p>RA described a project by St Mary's church to welcome people coming to live in Pulborough. Examples of the leaflet and the event were circulated before the meeting. Using information and funding from estate agents families would be invited to an evening event in the village hall where there would be speakers and information together with drinks and nibbles. The first event was on 6th May and others would take place regularly over the year. A helpdesk was being created to answer queries as they arose. EdH asked whether people renting were included and RA said he was working on that. This was for information, no action was required from the PCP.</p>	

8.	Picnic on the Green Friday 3rd June	
	This had been raised at the previous meeting and the first planning meeting had been held the previous day. The PCP was working closely with the Sports & Social Club to hold a free event for families on the main Recreation Ground from 12 noon to 6 pm. The parish council had approved the idea in principle emphasising that there should be no barbeques nor vehicles on the grass. Responsibilities had been allocated and there were planned to be souvenir gifts, a free kids buffet possibly funded by the supermarkets, music and entertainers however the main idea was for families to bring their own rugs, chairs or gazebos with food and drinks. No trader stalls were planned.	RA/DH
9.	Harvest Fair Saturday 24th September	
	DH said that plans were underway and the first application forms were going out to previous stall holders this week. Paul Latter was chairing the event. There may be some changes to the layout of the field but after the success of last year there was no significant changes – yet.	
10.	WildArt Trail	
	DH said that he had been paying Louise Kaiser’s partner, Paddy, to trim the verge beside the Cinder Path as it runs between the industrial estate access road and the station car park. Previously this was £25 a time for eight months but they wanted to put it up to £30 and he felt it was time to draw a line on him paying. This was agreed and it was suggested to approach Hennings and/or LMC to see if they would pay/contribute. Forgot to mention: The extension of the hard footpath on the Wildbrooks had not progressed. He had written to Parham PC asking for support, required by SDNP, and not received any response yet. He would chase.	DH DH
11.	Homeshare	
	SP said there had been some progress since the previous meeting. He had a good meeting with John Dixon and Age UK and hopes to work with them going forward with some local additions to the service. Currently he wanted to find young people who needed accommodation to discover their needs. He was approaching the accommodation officer at Brinsbury and wondered about the supermarkets – Karen at Tesco was suggested.	SP
12.	Fundraising for village projects	
	DH apologised but nothing had been done on this project yet.	DH
13.	AOB	
	DH said that as a Station Partner the PCP had been invited to attend some online seminars. He had registered for one on Fundraising and wondered if EH might be interested in one on Rewilding.	
14.	Date of next meeting	
	Wednesday 18 th May at 5pm using Zoom	

	The following items have nothing to report at this time. These are listed so they aren't forgotten.	
15.	Gateway Signs	
16.	Tourism and PCP websites	
17.	Storage and records of village event equipment	
18.	Mens' Shed	
19.	Mums' Space	
20.	Pulborough Watersports	
21.	Youth Centre	
22.	Community Land Trust	
23.	Pump Track	
24.	Future meetings	
	Dates for your diary or gadget for the rest of the year are: 20 July 21 September 23 November 5pm on Zoom unless otherwise notified.	ALL

David Hurst
17th March 2022