Pulborough
Pulborough Community Partnership

Minutes of the meeting of the Pulborough Community Partnership Management Group held in the Parish Room on Tuesday 11th February 2025

Those attending:

Roger Paterson *Chair*	RP
David Hurst *Minutes*	DH
Elizabeth Hunt	EH
Paul Latter	PL
Ray Quested	RQ

Apologies

Rob Aylott
Andrew Cox
Sharon Curd

Item		Actions
1.	The Chairman noted the apologies and that the meeting was quorate. It was further noted that following the last meeting Len Ellis-Brown and Maria Lee had resigned as members and directors on 17th December 2024. DH had talked to Sharon Curd, the new Chair of the Parish Council and although she had a previous commitment for this meeting she would like to take up the position offered.	
2.	**Minutes of the last meeting**	
	The minutes of the meeting of 17th December 2024 were agreed.	**DH**
3.	**Financial Report**	
	DH tabled AC's report on the period since the last meeting. There had only been one payment, the annual insurance premium of £239.46 and two bank charges totalling £2.10p. Total funds in the bank were £16,734.07p.	**AC**
4.	**PCP – where do we go next?**	
	DH suggested that, as an open exchange of views rather than specific decisions, and following the recent changes at the PPC, it would be sensible to consider what new policies might also be necessary for the PCP. There was agreement that the PCP needed additional income streams rather than just from the Harvest Fair. The possibility of advertising on a redesigned website was generally accepted. Another idea was to encourage donations, not just for the PCP but also for any agreed village projects that required funds. The need to be clearly identified as an active village charity was repeated and DH agreed he would investigate possible formats. Directors were asked to suggest their preferred priorities prior to the next PCP meeting to draw up priorities for agreement and action.	**DH** **All**

5.	**Harvest Fair 27th September 2025**	
	The Fair was described as iconic in Pulborough. However, DH said that since Maria Lee had taken up other activities, the PCP had advertised for a replacement but without response. There was discussion about paying for management help, either by individuals or a company, and suggestions for suitable companies will be followed up by individual directors. It was agreed that there needed to be more automation of the reservation process and payment process. However all strongly agreed that public attendance should continue to be free. PL said that while the decision to hold the show on 27th September had been mentioned, no firm commitments had been made. However the proposed date for the next PCP meeting (22nd April) was really as late as any decision could be left.	**PL**
6.	**Summer Picnic/Pultopia 21st June 2025**	
	DH said that Rob Aylott was not planning to hold a Picnic this summer. DH had asked Sharon Curd if there were any plans for Pultopia and was told there was no decision yet.	
7.	**Heritage Weekend**	
	DH said that the national Heritage Open Days are from 12th – 21st September but the Pulborough Society is considering the weekend of 13/14 September and maybe only one day.	
8.	**Lower Street car park and Barn House Lane**	
	The chapter of accidents continues. DH said that Clare Mangan and Liz Williams, Property Manager of HDC, had discussed the project and would take it forward. Clare has now left HDC and the person Liz had put onto the project had also left. DH said that Rob Leet, Clare's replacement, had discussed the matter and a surveyor, Caitlyn Potter, was now handling the project. The opinion was that the work can be done by the end of March but we still did not know exactly what works were planned. (Later, the HDC contractor has visited and we await further details)	**DH/RA**
9.	**Storage of village event equipment**	
	In RA's absence DH said that acquired shelving along one wall had been assembled and the Fair equipment in the container was now on those shelves. The metal barriers were across the end of the container and traffic bollards were on top of them. PL had provided some wood and he and DH had sawn lengths and fitted shelves. DH said that he understood that the carpenter would start work on fitting the shelves on the other wall later in February. DH had been listing the equipment currently in the container and in other places. He would discuss the insurance with AC.	**RA/DH/PL**

10.	**Signal Box**	
	The Network Rail engineers had completed the renovation of the signal box in December but so far there had been no contact with the NR Property Department. We had heard of an internal NR meeting where the possibility of a two-year lease on peppercorn rent was proposed and a draft lease would be sent. DH had made contact with the group using Crawley signal box and had a copy of their lease. There had been no response from Stonewater, the developer paying for the car park, about releasing some of that land.	**DH/RA**
11.	**Model of the station in 1910**	
	RA had discussed the display of the model on the upper deck of an old bus. The owner of the bus has died suddenly and the current plan is to store the model in the rail station store and discuss possibilities with the South Downs Light Railway.	**RA**
12.	**Village Hall**	
	RQ said there was little to report beyond the plan of the parish council to move their meetings to the United Reformed Church on Lower Street. He was unsure whether this arrangement would survive the current changes in the parish council.	**RQ**
13.	**Parish Council**	
	EH said that Harry Quenault was working out his notice and that a locum, Paul Richards, had been hired to oversee the transition to a new clerk. Paul has reviewed parish council operations and has found everything to be in good shape.	**EH**
14.	**Lower Street**	
	a. *Speed Indicator Devices*. DH said that while both SIDS were up and running the recent long spell of dull, cloudy weather had meant that the solar panels were not charging the batteries, even on the western SID. PL said that he had ideas to improve matters with perhaps an upgraded solar panel or maybe two panels wired together. DH would explore this with ElanCity. There had been a suggestion to publish the monthly figures. DH was reluctant to do so in the winter since the figures were incomplete. It was agreed to revisit this in the summer and perhaps get an article in the RH20 magazine. b. *Trader News*. EH said that Truffles bakery was going into the old Beneficial Health premises and it was not expected that they would open a café. DH said that their website concentrates on the bakery service with little mention of cafes. Their Horsham shop does not have a café. The small shop next to the Kurdish barber was now a pet shop on the ground floor and a pets transport service run from the first floor. EH asked that those with pets use the pet shop for supplies as business is not brisk yet. She drew attention to Macklins By The River where the upstairs area was being used for various events including regular music and singing lessons. c. *Trees, troughs and gardens:* EH is still negotiating with Bryders and GL about troughs at their premises.	**DH** **EH** **EH**

15.	**Any Other Business**	
	• DH said that the Neighbourhood Plan referendum had been cancelled because of problems with the HDC Plan and further dates are awaited. • Although the PCP does not engage in planning matters DH drew attention to the developer's plans for the New Place Nurseries development had been published in planning application DC/24/1676. There were over 100 documents but attention should be drawn to them as HDC planners need to stand firm on only agreeing what the community will accept. The plans do include the Pump Track initially promoted to us by Tia Stillwell.	**All** **All**
16.	**The next meeting will be held on Tuesday 22nd April 2025 at 5.30 pm in the parish room. Although everyone present agreed, this is the day after the Easter bank holiday and if that makes a difference then do declare it now while there is time to change it.**	**ALL**
	The following items have nothing to report at this time. These are listed so they aren't forgotten. **Community Action Plan survey** **Development of the Visitor Economy** **Gateway Signs** **Heritage Fund** **Homeshare** **Mini-museum in library** **Pulborough Watersports** **WildArt Trail** **Youth Centre**	

David Hurst
13th February 2025