Pulborough
Pulborough Community Partnership

Version 3 (changes to items 4, 6 and 9)

Minutes of the meeting of the Pulborough Community Partnership Management Group held in the Meadows Room of the Village Hall on Tuesday 16th December 2025

Those attending:

Roger Paterson *Chair*	RP
David Hurst *Minutes*	DH
Andrew Cox *Treasurer*	AC
Rob Aylott	RA
Elizabeth Hunt	EH
Paul Latter	PL

In attendance

Sharon Curd	SC

Apologies

Jon Campbell
Paul Clarke

Item		Actions
1.	The chairman welcomed those attending and noted the apologies.	
2.	**Minutes of the last meeting**	
	The minutes of the meeting of 16th September 2025 were agreed.	**DH**
3.	**Financial Report**	
	AC had circulated the accounts for the period since 1st March to date which showed £14,653.87 in the bank. There had been little movement since the last meeting.	**AC**
4.	**Rejuvenating the PCP**	
	Following the paper circulated at the previous meeting SC and EH were prepared to set out some suggestions. RA said it was important to say that the main requirement of the PCP was to carry out the wishes of the community as expressed in a consultation. SC said that it was important to consult the younger generation to explain how they could help. People had to	

	be inspired to join. What she saw was a 'mixer event' to engage with the community where there are short talks of what had been done. To show what can be achieved when individuals get together. SC said that two people she had talked to, Andrada Labuschagne, a parish councillor, and Oly Barnsley had expressed interest. There needed to be someone to take the lead and champion the new generation. Such an event required a budget which would include room hire and publicity. SC requested the directors to review the name of the organisation and write role descriptions as this will be the basis for key messages and text creation for recruitment. She also asked for details of projects planned/available as micro projects next year and some thoughts on rewards/kudos. It was suggested Tia Stillwell could be approached to look after social media and develop posters. RP said that he was not qualified to work with social media but would be happy to help presentation such as with graphics or copy. RA didn't use a mobile phone. DH used WhatsApp but little else beyond calls. SC and EH agreed to put together a starting group to develop a plan for the opening event. SC said that the PPC survey now running might bring in ideas.	**SC/EH**
5.	**PCP – conversion to CIO**	
	It was agreed to continue the process to change governance to a CIO as this would be required by any future organisation.	**DH/AC**
6.	**Harvest Fair**	
	DH said that it was important to decide whether to run the Harvest Fair or not as stall holders set out their programmes for the year in January. PL said that in some previous years we had not started until March. RA said he would like to have a talk with PL on possible ways forward. EH believes that it is essential to run the Harvest Fair in 2026 and that the PCP should hire someone to organise it.	**RA/PL**

	DH said that he had had contact with Glen Eve, Chairman of West Chiltington Fair, who had reached out to see if there were ways we could work together. It was agreed that DH and PL would meet him in the new year.	**DH/PL**
7	**Website**	
	DH said that David Jessop, who looked after the PCP website, had said he wanted to step back at the end of this month. PL said that he had talked to his IT consultant, Darren Neasham, and his recommendation was to drop the current website as it was based on Wordpress which is vulnerable to hacking and start again with a new platform. The new site would have an element to handle event bookings and the ability to act as an umbrella site bringing other local sites into one place. PL had arranged a donation of £5,000 from a local company and this would cover the initial development of a new site. It is unlikely this would be fast but targeting Easter (5th April) may be practical. The current site would be kept in place for the time being but little work would be done with it.	**PL/DH**
8.	**Signal Box**	
	EH had to leave but repeated that she would like to see a business plan for the box before any signatures are agreed. Discussion following her departure emphasised the point that there was no rental (beyond a peppercorn) or fees for the box. The lease was only for two years to enable a group to be set up and see if there was a practical business case. We were only having one floor of the box and there was no vehicle access therefore visitors had to be able to use the station subway and the steps to the upper floor. AC was still waiting to hear from our insurers. The next meeting with Network Rail is on TEAMS on Monday 5th January 2026 at 2pm. DH said there was no more information from HDC about the access to the west side of the station.	**RA/DH**

9.	**Parish Council**	
	• SC said that the survey about the replacement for the Pavilion was running and already had good responses. It can be found on the front page of the PPC website. Paper copies are available. • The Pantry in the Pavilion has been taken over by the PDCCA. • The PPC is looking to establish a Community Land Trust to develop affordable housing and has had talks with the existing CLT. • Macklins is starting free music teaching in their upper room in January. They are looking for instruments. • On 18th January is the annual Bramble Pull on Nutbourne Common between 11 am and 1 pm. Open to all. Bring your own gauntlets.	
10.	**AOB**	
	a. DH said the Horsham District Community Partnerships Forum will be at Pulborough on Tuesday 13th January 2026 at 2pm, probably in the Village Hall. b. The next meeting of the Pulborough Volunteer Forum is on 6th January at 2pm in the United Reformed Church	
11.	**The next PCP meeting will be entirely about the Harvest Fair and be held on Tuesday 3rd February 2026 at 5.30 pm in the parish room if it is available. Otherwise watch for details.**	**ALL**

David Hurst 23rd December 2025