Pulborough
Pulborough Community Partnership

Minutes of the meeting of the Pulborough Community Partnership Management Group held in the Parish Room on Tuesday 3rd September 2024

Those attending:

Roger Paterson *Chair*	RP
David Hurst *Minutes*	DH
Paul Clarke	PC
Andrew Cox	AC
Len Ellis-Brown	LE
Elizabeth Hunt (later)	EH
Paul Latter	PL
Maria Lee	ML
Ray Quested	RQ

Apologies

Rob Aylott
Jon Campbell

Item		Actions
1.	The Chairman welcomed those attending and noted the apologies.	
2.	**Minutes of the last meeting**	
	The minutes of the meeting of 18th June 2024 were agreed.	**DH**
3.	**Financial Report**	
	AC presented the report for the period from 1st March 2024 to date. This showed that there had been income of £6844 and expenditure of £2767. He reported that the annual accounts had been filed successfully. ML reported that the Picnic accounts had been finalised and were (just) in profit. AC said that the outstanding donation to Macmillan from last year's Harvest Fair had at last been paid following their finalising new bank arrangements. The main activity since the last meeting was surrounding the Harvest Fair (see Item 4) and more income and expenditure was expected as the date approached. The Chairman thanked AC for his work in keeping a strong hand on the finances.	**AC**
4.	**Harvest Fair 28th September 2024**	
	PL and ML ran through details of the plans for the Fair. Most charges for advertising, sponsorship and stalls have been increased and there have not been any negative comments about that. ML said that so far she had 35 people who had volunteered to help on the day.	

	DH said that for the first time David Jessop had put the Harvest Fair brochure online onto the front page of the PCP website and a test page had been circulated to the meeting for comment. David Jessop was congratulated and thanked for his work. DH expected delivery of 2,000 copies of the brochure (down from 3,000 last year) later this week and these would go through resident's doors. The brochure is an important revenue source from advertisers who want to be reassured their ads are seen.	
5.	**Lower Street car park and Barn House Lane**	
	PC said that Clare Mangan of HDC had expressed her concern that the project was running into serious time problems as all money had to be spent by 31st March 2025 and she had not received information that she had been expecting. She had also said that no approach had yet been made to planning. DH said that Clare had asked to talk to him the next day and he would report on that conversation. EH said that she was waiting for Mike Jones, the blacksmith, to come back with costs. A brief and other information on the project had been circulated to those present after the meeting. The meeting expressed concern about the progress of the project.	
6.	**Storage of village event equipment**	
	RQ said that he had put in an application for funds from HDC in the latest round. This was open from July to September and he expected to hear a positive result of the application in October. ML said that the Pantry had almost vacated the container. DH said that Rob Aylott had acquired some substantial shelving which was now in the container awaiting assembly. PL said that he might have some shelving that could be useful.	
7.	**PCP Websites**	
	DH said that besides the Harvest Fair work (see item 4 above) there had been work done on updating the existing front page of the website which had not been updated for years. LE said that there were two main points 'Don't make me think' and 'Get me to the right page in no more than three clicks.' He said that he may know someone who may be willing to help. PL had also suggested his website expert. It was suggested that the usual web designer did not want to hand over a website to someone else to keep updated.	
8.	**Signal Box**	
	DH said that he and Rob Aylott had been invited to discussions with Network Rail engineering manager and their Heritage Company to hear plans to renovate the listed signal box at Pulborough. Network Rail had funds to complete the project in the current financial year. DH said that he and Rob had expressed interest in taking on the renovated box as a visitor attraction but had not seen any proposals or agreements yet. A contractor has been appointed and work is expected to start this autumn. PL said that Stonegate, the developer of the 'Willowmead' housing and station car park have done works to keep the planning permission extant and will need to be involved before starting the car park. He offered a lift to Haslemere to visit the station if necessary.	

9	**Village Hall**	
	RQ said that in the first quarter of the financial year the hall expenditure had exceeded the income which was a warning sign. He had hopes that the second quarter would be better. A matter of concern was that fuel prices were going to rise as their very good long term deal runs out shortly. However they had some new tenants and companies using the hall.	
10.	**Parish Council**	
	LE said that they were about to take on an apprentice to help Fred the groundsman. A vehicle had been bought to avoid the need to use private cars to carry materials. The Neighbourhood Plan had been put out to consultation again but this time just to look at the water neutrality additions that have been included. This is an HDC action not PPC. The intention is to have a referendum in January and acceptance by the full HDC council in April. The Shedders have design drawings for their building and a working group to take it forward. Work will begin on the MUGA with completion in October. There is a new PPC committee being proposed titled Green Spaces, Nature and Tourism. The Pantry is changing the way it is controlled and will be taken under the auspices of the The Trussell Trust, a charity that has expertise in food banks. Pulborough will have three main events in the year, Pultopia, Harvest Fair and Christmas Fair which this year will be on Friday 6th December. Transport & Infrastructure: PC said that they were working with Highways to move the speed limits on the A29 north of Sainsburys. In Lower Street they hope to remove many of the road markings and add repeated 30 mph markings on the road surface. Church Hill is now subject to legal process as Highways need a court order to get access to work on the banks. Given the problems in the courts this will not be quick. There was an inconclusive discussion on Church Hill.	
11.	**Lower Street**	
	a. Speed Indicator Devices. DH reported that the western SID was working well but the eastern one needed to have batteries removed every five or six days for recharging. The western SID reported around 3,000 vehicles a day in each direction and that the vast majority of drivers obeyed the speed limits. b. Trader News. EH said the GL shop was now available for rent. An approach had been made to buy it but a couple had discussed opening a patisserie. Oddfellows' walls are bulging and causing concern. The café in the station hopes to open soon but is waiting for Network Rail to reconnect the power. The café cabin called Posh Nosh outside Lakers is proving popular with lunchtime trade. The chippy on station road still has a sign in the window saying opening in September.	

	c. Trees, troughs and gardens. EH had quotes for more troughs and cubes. Quantities have changed so less funds required. EH to check amounts and circulate for agreement to purchase.	
12.	**Community Action Plan survey**	
	LE had circulated the results of the PPC survey. The comments needed to be categorised and a joint body would be set up to take the project forward.	
13.	**Development of the Visitor Economy**	
	DH and Rob Aylott were meeting RQ, LE and Harry Quenault together with the architect of the pier project later this month to open discussions about how the project can develop the tourism potential of Pulborough.	
14.	The next meeting will be held on Tuesday 22nd October at 5.30 pm in the parish room.	
	The following items have nothing to report at this time. These are listed so they aren't forgotten. **Gateway Signs** **Heritage Fund** **Homeshare** **Mini-museum in library** **Pulborough Watersports** **Pump Track** **WildArt Trail** **Youth Centre**	

David Hurst
4th September 2024