Pulborough
Pulborough Community Partnership

# Minutes of the meeting of the Pulborough Community Partnership Management Group held in the Parish Room on Tuesday 16th September 2025

| **Those attending:** | | **Apologies** |
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| Roger Paterson *Chair* | RP | Jon Campbell |
| David Hurst *Minutes* | DH | Paul Clarke |
| Andrew Cox *Treasurer* | AC | Sharon Curd |
| Rob Aylott | RA | Len Ellis-Brown |
| Elizabeth Hunt | EH | |
| Paul Latter | PL | |

| Item | | Actions |
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| **1.** | **Ray Quested.**<br>The chairman noted with deep regret the death of Ray Quested who had been a director of the PCP, chairman of the parish council and of the trustees of the village hall and connected with many other organisations and individuals over the 30 years or so he had lived in Pulborough. He was a listener, a source of knowledge, good sense and local information which he willingly shared. He will be missed.<br>EH said there was a space for a new bench in the memorial garden and she agreed to find a suitable bench and then open a fund to pay for it and a small plaque as there may be many people and organisations who would like to contribute. | **EH** |
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| **2.** | **Minutes of the last meeting** | |
| | The minutes of the meeting of 24th June 2025 were agreed. (See item 9 below) | **DH** |
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| **3.** | **Financial Report** | |
| | AC had circulated the accounts for the period since 1st March to date which showed £14,593.97 in the bank.<br>There had been a payment of £50 to a stand holder who had just been in touch and a payment of £2090.10 for materials and works on the container as well as a software programme for Tia. | **AC** |
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| **4.** | **Rejuvenating the PCP** | |
| | Following the death of Ray Quested the management of the PCP was now six trustees, two of whom were over 80 and one was not far from that figure. EH and Sharon Curd had tabled a paper of suggestions to make the PCP more attractive to younger people. This was received with enthusiasm and EH agreed to take it forward with Sharon to develop the ideas. | **EH/Sharon** |

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| **5.** | **PCP – conversion to CIO** | |
| | AC had submitted the amended Articles to Companies House who had agreed the changes. The next stage was for DH to open discussions with the Charities Commission with the intention of changing the governance to be a Charitable Incorporated Organisation CIO. The current registration number on letterheads would change to be a charity number. It was agreed that this process should take place. | **DH/AC** |
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| **6.** | **Harvest Fair** | |
| | RA tabled a brief he had drafted to tell a software company what we wanted to achieve and therefore to discover a company that we could work with.<br>There was a discussion about whether this approach was the best way or not.<br>PL suggested that he had an expert software person, Darren Neasom of Overtly, who is independent of PL's company, who was prepared, free of charge, to look at the brief and offer his opinion about the proposals and perhaps suggest organisations who might be able to fulfil the requirements. PL was asked to talk to his contact.<br>The point was made that we need to be ready to launch the Harvest Fair in January coming. | **RA/PL** |
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| **7.** | **Heritage Day 14th September** | |
| | RA reported that the Pulborough Society event for Heritage Day comprised six venues. The Triangle House did not open because of the weather conditions. The station was overwhelmed when the expected 40 or so visitors turned into around 150 wanting to see the signal box. With only six people allowed into the signal box at one time and all visitors to be escorted, over the six-hour opening we managed to get 15 tours of the box. One positive was that it showed the interest generated by the box.<br>The model of the station in 1910 was displayed at Macklins for Heritage Day and is now back in the station store. | **RA** |
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| **8.** | **Signal Box** | |
| | a. DH said that initial draft licence from Network Rail had been circulated and was now back with Network Rail solicitors for redrafting. This would be recirculated when it was returned.<br>b. DH had tabled the proposal by Stonewater, the developer of the housing estate, to provide the very minimum access possible and that this was not satisfactory. He proposed to draft a response that Paul Clarke could pass to the HDC planning officers who had received the proposal. (This has been done).<br>EH has said she would like to see a business plan for the box before any signatures are agreed. | |
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| **9.** | **WildArt Trail resurrection** | |
| | EH said that the PCP should not be working on the WildArt Trail as it was a Parish Council matter. The response from RA and DH was that the PPC had shown no interest in developing any renovations. There had been conversations about it but nothing had come of them. Having spent £214,000 on the project it is irresponsible to do nothing and let such sums go to waste.<br>EH said that an approach should be made to the clerk who would get the subject discussed at the correct committee. RA agreed to do that. | **RA/RP** |

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| **10.** | **Storage of village event equipment** | |
| | DH said that the shelving in the container was now complete. He had listed all the known equipment but now had to sort out what equipment was stored on which shelves. There was more in his garage and with PL and RA.<br>The Pulborough Society had taken two bays for fees of £25 per bay per year. | **RA/DH/PL** |
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| **11.** | **Parish Council** | |
| | Sharon Curd had tabled a very useful report showing upcoming events and matters under discussion.<br>EH said that there was a correction to the Remembrance Day activities. In addition to the parade on 9th November there would be a short ecumenical service at the Memorial Garden at 10.45 am on 11th November. | |
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| **12.** | **Lower Street** | |
| | a. *Speed Indicator Devices*. DH apologised for not downloading the data on 1 September but the Referendum took priority. No-one had mentioned the lack to him. RP suggested that perhaps every six months might be sufficient. DH said that he hoped to download two months together on 1st October and if that was satisfactory then longer periods could be possible.<br>b. *Trader News*. EH said that John Mitchell, chef, and Mike Smith had taken over the Oddfellows. Anthony Moignard and family had taken over the ground floor of the white building opposite the Oddfellows to run an IT business. Bethany Taylor had opened a bridal shop next to the undertakers but was only present by appointment. The shop that was a builder's office next door to Dominos is back up for rent again. There is late night shopping on 4th December.<br>c. *Trees, troughs and gardens:* EH said that the PPC had declined to take on the responsibility for trees and troughs in Lower Street so she is looking to form an association of Lower Street traders and residents. | |
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| **13.** | **AOB** | |
| | a. DH said that the Horsham District Older Peoples Forum www.hdopf.org.uk would be at Pulborough Village Hall on Friday 5th December at 10 am and Andrew Griffith MP would have a Q&A session.<br>b. DH said the Horsham District Community Partnerships Forum will be at Pulborough in January 2026 – exact date to be decided.<br>c. It was reported that there had been fly-tipping on at least three occasions in New Place Lane. | |
| **14.** | **The next PCP meeting will be held on Tuesday 16th December 2025 at 5.30 pm in the parish room if it is available. Otherwise watch for details.** | **ALL** |
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David Hurst 17th September 2025