Pulborough
Pulborough Community Partnership

Minutes of the meeting of the Pulborough Community Partnership Management Group held in the Parish Room on Tuesday 22nd October 2024

Those attending:

Ray Quested *Chair*	RQ
David Hurst *Minutes*	DH
Andrew Cox	AC
Len Ellis-Brown	LE
Elizabeth Hunt	EH
Paul Latter	PL
Maria Lee	ML

Apologies

Roger Paterson
Rob Aylott
Jon Campbell
Paul Clarke

Item		Actions
1.	The Chairman started by noting the sudden death of Sue Paterson and passing the meeting's sympathies and thoughts to Roger and the family. He then welcomed those attending and noted the apologies.	
2.	**Minutes of the last meeting**	
	The minutes of the meeting of 3rd September 2024 were agreed.	**DH**
3.	**Financial Report**	
	AC presented the report for the period from 1st March 2024 to date. This showed that there had been income of £6,283 and expenditure of £3,667. The current bank account totalled £17,567. He reported that the grant application to HDC for £1,993.35 for the fitting out of the container had been received (see item 6). The Harvest Fair would be covered under item 4. There was a discussion about the Section 106 money from the Tesco development that was to be spent on Lower Street. It was repeated that HDC had recognised that there was £20,000 allocated for this task.	**AC**
4.	**Harvest Fair 28th September 2024**	
	PL and ML reported on the actions following the cancellation of the Fair because of adverse ground conditions. PL said that the main concern was the pinch points at the vehicle gates as the funfair would bring	

	vehicles of over 10 tonnes plus there were equipment deliveries and stall holder trucks as well as private cars. The announcement was put on social media within an hour of the decision. All suppliers, entertainers and stall holders had been phoned with 36 hours of the decision. All stall holders, advertisers and sponsors who had paid upfront had then been emailed offering a full refund if they wanted. Those wanting refunds have been paid. The total income of the Fair was £6,181 and refunds of £3,200 had been paid giving a net income of £2,981. Costs paid during the preparation were £2,540 which meant that the profit for the Fair was £440. Claims had been made to the printer who had failed to deliver on time and to the supplier of toilets who had not had to deliver despite requiring upfront payments and if funds arrive the profit may be increased. There will be no donations to village charities this year. (Later: On Friday 25th October an email arrived from Mayo Wynne Baxter asking that we return 75% of their sponsorship donation of £800. They will be pleased to hear from us again next year.) ML said that there were raffle prizes that had been donated. Some were dated but others were not. She asked if these could be used for the raffle at the parish council's Christmas Market. This was agreed. PL said that should include the beer he had bought for the 'barrow of beer' raffle and that was also agreed. The date for the 2025 Fair was agreed as Saturday 27th September subject to agreement with Robert Harris. ML said that it was unlikely she would be available to work to the same extent on the Fair in 2025 because of other commitments.	**AC** **ML** **PL** **PL**
5.	**Lower Street car park and Barn House Lane**	
	DH said that Rob Aylott had produced a design and layout for the seating area at the foot of the steps in Barn House Lane which had been put to Clare Mangan with work being done by HDC. EH said that she had written to Clare suggesting an alternative plan. DH emphasised that the funds had to be completely spent by 31st March 2025 or they would be lost. RQ said that he would talk with EH to see what could be achieved in the timescale. (Later: Clare had responded by sending a new application form since a new project is being proposed and requiring it to be submitted by 31st October).	**RA** **RQ/EH**
6.	**Storage of village event equipment**	
	AC said that the application to HDC for funds for lining and shelving (see item 3) had been received. Rob Aylott had arranged that the work would be done in January.	**RA**
7.	**Signal Box**	
	DH said that the renovation work on the signal box was well underway and should be completed in about three weeks. He had asked Network Rail for details of leases, responsibilities and costs – the most recent request was on 18 October - and so far nothing had been received. He has also approached Stonewater, the developer of the adjacent housing, and they had not responded yet either.	**DH/RA**

	Rob Aylott and DH were going to meet the group running Haslemere box on 29 October and this should provide more information.	
9	**Village Hall**	
	RQ said that plans were underway to replace some of the external wooden cladding and he would be interested to hear of a competent carpenter to quote for the job. EH said that it was important to get T-Loops installed to help those who have poor hearing. RQ said that this had been investigated some years ago and was expensive but he would raise it at the next meeting of trustees which was planned to be in November.	**All** **RQ**
9.	**Parish Council**	
	LE said that the next major event was the Christmas Market which was planned for Friday 6th December. He hoped that the work on the Pavilion would start in 2025. The work on the MUGA had largely been completed except for some lighting and it was hoped this would be a source of income for the council. The Transport Group will be publishing a document soon in conjunction with WSCC and it was thought to be the first to be achieved in the District. The Council was backing the Repair café that met in the Village Hall. Currently it only handled textiles but it was hoped to extend the services soon. The Neighbourhood Plan had completed the latest consultation and had received nine responses. It was still hoped to have a referendum in January or soon after. LE and Harry had met with Guy and Archie Harwood to learn what the company was planning with regard to their Pulborough site. They had requested that the parish be included in discussions with any developer.	
10.	**Lower Street**	
	a. Speed Indicator Devices. DH said that both SIDS were up and running and he would be collecting statistics on 1st November. LE said that the parish council was looking to have some mobile units to vary positions around the village. b. Trader News. EH said that there were now three empty shops in Lower Street. The Oddfellows was having significant remedial work done on the front wall. The Signal Café was now open in the station working from 06.00 to 11.30 hrs serving hot drinks. The Posh Nosh cabin outside Lakers seemed to be doing a good lunch trade. The Station Plaice chippy had opened and the couple were learning what the customers wanted and when. The mobile chippy that visits Pulborough on Mondays was doing good work and was proving popular. c. Trees, troughs and gardens: EH had made some proposals (see item 5) for improvements to the ambience of Lower Street.	**DH** **EH**

11.	**Duck Race**	
	DH had been visited by the Wardens who wanted to restart the Duck Race and had ideas of using the river from Stopham to Swan Bridge. They were keen to build on previous experience but wanted the PCP agreement for them to go ahead. The meeting did so agree and wished them well.	**DH**
12.	**Cycleways**	
	Besides the two cycleways proposed in the Neighbourhood Plan DH had been approached by two ladies wanting to start to develop proposals to open the old Pulborough to Petersfield railway to cyclists and walkers. A meeting has been arranged which Paul Clarke would attend but DH wondered if there were more keen cyclists who might be interested. Sharon Curd was suggested and a meeting has been arranged.	**DH**
13.	**Any Other Business**	
	• Film Nights: The film nights in the Village Hall were suffering as Macmillan no longer served teas. The audience liked the social side of the events. A request had been made for any group who might want to serve teas. • Digital Advertising Screen: HDC have asked if the digital advertising screen in the Lower Street car park was useful and, if not, should it be removed. Any comments to the parish clerk before 8th November. • HDC reports: HDC had published two reports under the heading 'Enterprising Horsham'. They were seeking comments on these reports and the meeting decided that it was open to individuals to respond rather than a single response from the partnership. The reports can be seen here https://www.horsham.gov.uk/business/enterprising-horsham • Summer events: ML said that last summer the suggestion had been made to run the music festival Pultopia and the Summer Picnic on the same day. She suggested that Saturday 21st June, the King's official birthday, might be a suitable date. The meeting agreed.	**All** **All** **All** **ML**
14.	**The next meeting will be held on Tuesday 17th December at 5.30 pm in the parish room.**	**ALL**
	The following items have nothing to report at this time. These are listed so they aren't forgotten. **Community Action Plan survey** **Development of the Visitor Economy** **Gateway Signs** **Heritage Fund** **Homeshare** **Mini-museum in library** **PCP Websites**	

	Pulborough Watersports **Pump Track** **WildArt Trail** **Youth Centre**	

David Hurst
23rd October 2024