

**Pulborough Community Partnership
Management Group meeting held in the Parish Room of the Sports & Social Club
on Tuesday 30th May 2017 at 7.30pm**

Minutes

Those present

David Hurst – chair & minutes	DH
Ray Quested	RQ
Rob Aylott	RA
Peter Jones	PJ
Andrew Cox	AC
Les Ampstead	LA
Andy Tilbrook	AT

Apologies: Roger Paterson, Edna Henly, Pat Arculus, Richard Keatley, Ben Sheldon, Debby Worster.

1. Minutes of the previous meeting

The minutes of the meeting of 8th March were agreed.

2. Financial report

AC reported that the financial year ending February 2017 had been completed in profit and he would be finishing the accounts shortly for filing. He requested that the next meeting include a Board Meeting in order to sign off the accounts.

He raised the question of the Section 106 money as he had received information from HDC that did not tally with his records. He thought there was a gap of about £10,000 between the two totals. There was a discussion and LA, RA and AC agreed to search their old files for the details needed as it was now a matter of principle.

AC said that he had not yet received the promised £1000 grant from HDC.

3. Horsham Rural Towns Forum

LA reported the following items from the meetings of HRTF:

a. Car parking. There seemed to be confusion regarding the introduction of charges in HDC car parks with differing restrictions in the towns. Generally the towns were monitoring the effects but everywhere the shops were reporting a drop in footfall. There had been a suggestion to get the accounts for the car parks through a Freedom of Information request. RQ said that Pulborough PC had agreed to review the situation after six months.

b. Heritage Trail. A meeting had been held with Jeremy Knight of Horsham Museum and it had been agreed to ask for a grant to replace and refurbish the plaques as necessary. It would be an opportunity to add to the plaques if deserving sites were suggested. The Heritage Lottery Fund had agreed that they could support a Phase 2 of the project. Suggestions were made of something at Swan Bridge, Stopham Bridge or something Roman.

The target was to have the plaques in place in 2019 for Horsham's Year of Culture.

c. Visitor Strategy. The consultants had completed their initial discussions and a list of places they had missed had been submitted. Two meetings would be held on 20 June, one in Billingshurst and one in Henfield, to report their initial thoughts. DH intends to go to the Billingshurst meeting.

d. Other matters in brief: HDC and WSCC officers do not now attend which diminishes the use of the meetings. It was intended to move the meetings to Horsham so it would be more convenient for the officers.

Henfield are starting a new Neighbourhood Plan.

Footpaths, bridleways and twittens must be registered very soon as the time allowed will expire.

Next meeting of the HRTF will be at Steyning and Les will take the minutes. The following meeting will be at Pulborough and DH agreed to book a room for a Tuesday afternoon in October. (31st October is booked – DH).

4. Parish Council Report

RQ said that the last two PC meetings were the Annual Parish Meeting and the Annual Council Meeting, both dealing with statutory issues, so little of general interest to report. However he was concerned about the HDC plans for traveller's sites. Two sites were not seen as a problem but the site at Parson's Field, Pickhurst Lane, had a long history. It was reported that there was now a business being run from the site and the area had been extended, both of which were against agreements. It had been agreed with the travellers that the site would be vacated by December 2019 and the PC wanted this to be enforced.

AT raised the potential problems in Station Road, Pulborough, where 9 permissions had been granted by HDC for development with no additional parking being put in place. This would inevitably cause congestion and parking in other residential areas, let alone consequences on traffic flow. HDC had refused to look at the area holistically and would only consider sites one by one.

5. Car Parking

In addition to the discussion above, RQ said that the village hall had reported no particular problems with parking at the hall.

6. Lower Street

AT reported that plans were progressing to make changes in Lower Street but these were hampered by a lack of money. The meeting asked that he produce a vision document that set out the final plan for the Lower Street road layout even if that plan would only come to pass in ten years. This would allow the community to understand that small changes in any year were leading to a desirable conclusion.

The meeting agreed that there could be cash available from the Section 106 money subject to a specific request. RQ said that the PC had cash in the Sustainable Transport Fund.

DH drew attention to the significant improvements in the General Stores under new management which seemed to be increasing footfall.

7. Public Toilets

DH reported that he had been told that Storrington were going ahead with the provision of a public toilet in their library car park on land donated by HDC. He wondered about options in Pulborough? After discussion the meeting decided to favour something in Lower Street. A new site was unlikely though making a payment to the Oddfellows and/or the village hall to allow their toilets to be used – but maybe not advertised – could be possible. RQ would approach the hall and RA would approach the Oddfellows.

8. RSPB projects

Roger Paterson and DH would attend a meeting with RSPB the following day. The intention would be to drive the projects forward and pull the RSPB after us.

9. Local Action Team/Good Neighbour Scheme

PJ said that there had been a large party in Masons Way that had caused upset in the area. He had received help from HDC but little support from Affinity, the housing association for the development.

The Good Neighbour Scheme was progressing but slowly but he would continue the pressure. He had been playing with names and suggested Pulborough Community Action Team.

10. Community Action Plan

LA said that Horsham Town CP had reduced their CAP to three achievable actions rather than a lengthy list of things that never happened. He tabled a copy of their tri-fold leaflet that described their CP and would include a flyer about the particular actions in the CAP.

RA said he would analyse the results of the public meeting to suggest projects for Pulborough.

14. Youth Centre

Ben Sheldon, Youth Leader, had said in writing: "The Club continues to grow, and support a great group of young people. We have over 20 on the register, and we see roughly 13 of those each week. We continue to make improvements to the building where possible, including decoration of the lounge and a new floor to the rear hall since last report."

15. Any Other Business

DH said that the Wardens were looking for a site for a Shed for the Men in Sheds project. LA said that there was an old barn in Blackgate Lane directly opposite the turn into Pickhurst Lane. It had once been a workshop but had been empty for at least seven years. He had no idea who owned it.

The next meeting will be on Tuesday 5th September at 7.30 pm in the Parish Room of the Sports & Social Club. The room has been booked with the Parish Office.

David Hurst
31st May 2017