

**Minutes of the meeting of the Pulborough Community Partnership
Management Group held at the Sports & Social Club
on Tuesday 15th May 2018**

Those attending:

Roger Paterson <i>Chair</i>	RP
David Hurst <i>Minutes</i>	DH
Andy Tilbrook	AT
Ray Quested	RQ
Andrew Cox	AC
Ruth Court	RC
Rob Aylott	RA
Peter Jones	PJ

Apologies

Les Ampstead

Item		Actions
1.	Approval of the minutes of the last meeting	
	The minutes of the meeting of 3 rd April 2018 were approved.	
2.	Financial Report	
	<ul style="list-style-type: none"> AC reported that the process to get wider access to the bank accounts was underway and he would liaise with those needing access as soon as the log-ins arrived. 	AC/RA
	<ul style="list-style-type: none"> The pursuit of the Section 106 monies continued. RA said that he no longer had records back to the era required. It was decided that we could depend on having a minimum of £20,000 and possible there might be another £10,000. RP would try to find who the right officer was and pass the contact details to AC. 	AC/RP
	<ul style="list-style-type: none"> AC said that HDC had agreed to pay £1000 for day to day running costs for the year. This had not yet been received. 	
	<ul style="list-style-type: none"> AC asked that the next meeting include a short board meeting to sign off the previous year's accounts. This was agreed. 	AC
	<ul style="list-style-type: none"> PJ asked how and to whom should he resign as a director as he was moving away. It was decided that minuting the fact would be sufficient and AC would remove his name as of this date with Companies House. 	AC
3.	Parish Council Report	
	<ul style="list-style-type: none"> RQ outlined the progress on the Neighbourhood Plan. The next stage was for AECOMM to run a check to see if the conclusions on the sites followed the prescribed process. The plan would then go out to public consultation. It is possible that the referendum might be held in Q1 2019. 	
	<ul style="list-style-type: none"> The possibility of a Community Land Trust to provide affordable housing in the village will be progressed with a public meeting being planned for 13th June to judge the public interest. 	

4.	WildArt Trail	
	<p>RP said that the RPA had asked a couple of questions and there had been no contact since then. We wait.</p> <p>They had asked that the PCP agree to handle the maintenance costs for the software. The meeting agreed the following: To approve that the Pulborough Community Partnership will cover the £1500 per year software maintenance costs for the WildArt Trail either by raising sponsorship or from PCP funds.</p>	DH
5.	Lower Street	
	<ul style="list-style-type: none"> • AT said that he had still not had the promised joint meeting with Pat Arculus and the Highways Department to find out what the overall plan for Lower Street was. The recent work on the pavements was not of a high standard and out of keeping with the rural setting. • DH tabled figures from the Noggin sensor in the Lower Street shopping area which showed weekly footfall of between 2,900 and 4,000 people. 	AT DH
6.	Gateway Signs	
	<p>RP said that the RSPB had agreed to pay for four Gateway signs and it was time for a second one. Suggestions were greater concentration on the river, the SDNP and the railway access.</p>	
7.	Community Land Trust	
	<p>As RQ had said, there is to be a public meeting on 13th June. The Parish Council had agreed a maximum of £1,000 to support the publicity. DH tabled draft artwork for a poster and a leaflet and described the planned event.</p>	
8.	Duck Race 24th June	
	<p>RA said that they had held tests of the ducks on the river. He had 3,500 ducks but for a first event only planned to sell 2,000. Leaflets and posters were being produced and he hoped to have 20 stands at the event.</p> <p>He needed more marshals to handle people and vehicles.</p>	
9.	Railway signal box	
	<ul style="list-style-type: none"> • RA described two visits to the signal box which had been left as if the signaller had just walked out. • He was holding a meeting on 18th May to discuss possibilities. • RA said that a film of the Arun Line was being made. He had seen some clips but did not know who was behind the project. He would report. • DH said that both the PCP and the Parish Council had signed up to be Station Partners. 	
10.	Velo South Cycle Event 23rd Sept	
	<p>This event is the day after the Harvest Fair and RA was considering whether to have an extended presence to cover both attractions. A possible problem is the closure of roads which would mean a very early arrival.</p> <p>RQ said that the organisers were willing to visit to discuss problems and he would arrange this to happen soon. RA would be pleased to attend that meeting.</p>	RQ/RA

11.	Horsham District Community Partnerships Forum	
	No meeting had been held since the last report. The next is on 23 rd May	
12.	Youth Centre	
	DH had circulated the latest report with the agenda.	
13.	AOB	
	<ul style="list-style-type: none"> • <i>A27 Arundel Consultation</i>: DH said that Highways England had announced that Option 5a had been chosen as the route. This was the one which offered the highest reduction in traffic on the A29. • RC said that the map close to the Corn Store needed updating. RA said that it was on his list to be done when time permitted. • RC said that the kissing gate at the north end of the footpath on the East Glebe field made it impassable to her. RA said that it had been bought as being Radar-compatible. Both RA and RC would investigate further. 	DH RA RA/RC
	Peter Jones resignation	
	RP as Chairman said that the departure of Peter would leave a very large hole in many different areas of the village. He had done an immense amount of good work from his days as a village policeman in Pulborough through various bodies including running the Local Action Team and being a director of the Community Partnership. The meeting wished him and Jill good times and good health in the future.	
14.	Date of Next Meeting	
	The next meeting will be on Tuesday 10 th July at 7.30 pm in the S&S Room. This has been confirmed with the parish office.	ALL

David Hurst
16th May 2018