

**Minutes of the meeting of the Pulborough Community Partnership
Management Group held at the Sports & Social Club
on Tuesday 30th October 2018**

Those attending:

Roger Paterson <i>Chair</i>	RP
David Hurst <i>Minutes</i>	DH
Ray Qusted	RQ
Andrew Cox	AC
Rob Aylott	RA
Andy Tilbrook	AT
Ruth Court	RC

Apologies

Lisette Trembling, Elaine Kipp.

It was noted that Lisette Trembling of the Chequers Hotel had joined the Parish Council and had accepted the task of joining those who represented the Council at PCP meetings. She was unable to make this particular date but would attend future meetings.

Item		Actions
	Approval of the minutes of the last meeting	
	The previous meeting on 4 th September had been attended by just three people so minutes were not taken.	
1.	Financial Report	
	AC reported that the first £1000 instalment of £4000 grant money for the CLT had arrived. Once the CLT had been incorporated and approved it will be able to have its own bank account. He said there were still some monies due from the Harvest Fair and those would be pursued. He said there was currently about £20,000 in the bank.	
2.	Parish Council Report	
	RQ said that the Pavilion replacement project had retrenched as it had been recognised that it was unlikely that more than £1 million would be available. The designers were working on a new layout to fit the budget. The complaint about the proposed change of the A29 from a Strategic Route Network to a Major Route Network which has implications for the number and size of lorries using it continues. The WSCC cabinet member for transport has suggested a meeting with Highways and this will be arranged as soon as possible. The Neighbourhood Plan progresses and is expected to reach Regulation 14, the local consultation, before the end of this year with Regulation 16, HDC's consultation, by the Spring. It is unlikely to be ready for the referendum by the May council elections.	

3.	WildArt Trail	
	DH said that all the contractors were in place bar some paperwork for the artist, Steve Geliot, who had just been agreed. Some groundworks were planned for later in November to allow them to settle over the winter but it was not expected that there would be much to see before the New Year. DH had offered to talk to the Pulborough Society and to the Community Rail Partnership. It was planned to approach St Mary's school soon to discuss how they might help and to find a small selection of families to act as sounding boards as ideas developed.	DH/RA
4.	Lower Street	
	AT said that the estate agents were not doing well in the current business climate. DH said that the proposed micro-pub in the shop on the south side of the Swan Corner roundabouts was being prepared. He did not know of an opening date yet. He had also heard a rumour – and only a rumour - that a bicycle shop might be appearing in the old Gatleys shop. RQ said that he had heard in that day's Budget announcements some relief for business rates that might help Lower Street shops. Details awaited. DH said that the currently empty house in Lower Street near Templemead had been broken into and was having to be boarded up. Philip Stenning, who keeps an eye on the property, had had stones thrown at his windows. The Wardens were aware.	DH
5.	Harvest Fair 22nd September	
	RA report that it had rained for the first time since the Fair started. However people still turned out in good numbers indicating that the event held a place in the local people's expectations. Although some takings were down, some stalls had sold out but there was no bucket collection because of the weather. The event stopped an hour early at 4pm as people did not stay.	
6.	Railway signal box	
	RA reported that the results of visits to other boxes underlined that using at least one-third of an acre of land around the signal box for extra displays and services was vital to the commercial success of the project. The proposal for a new car park complicated the issue and various options were discussed. Details of land ownership in the area were awaited.	
7.	PCP Website	
	DH said that the PCP website www.pulborough.org had been dormant for some year or so with a holding message on it listing basic activities and asking for a volunteer to run it. David Jessop, who lives in Horsham, is retired and runs four or five other websites and, having interests in Pulborough, noticed the site and the appeal. DH met him and he is willing to take on the task. He will talk to Richard Keatley and once happy with the site, will be willing to add and delete such material as he is sent. Richard is willing to be the fall-back if Jessop has to give up. Jessop will need to be sent the words and pictures that have to be displayed. More information when he is ready to start.	

8.	Volunteers Event	
	DH said that he had attended a meeting with Liz Burt, Community Development Officer, HDC, and Vanessa Green of Pulborough Wardens to discuss how to encourage more volunteers to step forward. The Community Care Association was a particular problem in Pulborough but most organisations needed help. DH had agreed to chair a meeting of Pulborough organisations on 29 th November in the police station to discuss ideas. He tabled an invitation for organisations which could be circulated (Also attached to these minutes). RQ said that the Parish Council was considering an event in 2019 to further encourage volunteers. AT drew attention to the successful event in Storrington. DH said that he had run an event in the village hall on two consecutive years and these had not had much success.	
9.	HDC Supercar Tour 24th March 2019	
	DH said that HDC had announced they planned to organise a Supercar Tour around Horsham market towns similar to that held before. Details are expected at the HDCPF in November but it was expected to be larger with more and varied vehicles. DH said he was away the week before the event but Clive Richardson, involved with the Duck Race, had agreed to keep a watching brief on the event.	DH
10.	Horsham District Community Partnerships Forum	
	DH said that he had attended the meeting in Steyning addressed by the new HDC CEO Glenn Chipp. Les Ampstead and Richard Keatley were working on a project to increase the number of Millennium Plaques in Horsham District and were awaiting the results of a grant application.	
11.	Gateway Signs	
	RP had wondered about possible Christmas signs but since he was away until the end of November this was unlikely to happen.	
12.	Community Land Trust	
	The CLT is progressing with incorporation and it is expected to be the first CLT in Horsham District. A further public meeting is being planned for March 2019 to drum up more support from the residents. A meeting with Barbara Childs, HDC's Head of Place, is planned for 4 December to explore what assistance might be forthcoming from the Council.	
13.	Youth Centre	
	No report, published quarterly, had been received since June. Since the meeting a report published in October has come to light and is attached to these minutes.	
14.	AOB	
	Remembrance Day. DH said that the parish had two of the soldier silhouettes, one in the memorial gardens and the other on the A29 north of the village. There was a short event at the rail station by Dorset House School, a station partner, at 11 am on 9 th November. RA said that the Monday Drop-in at the library on 12 November would have a conversation about the various family	DH/RA

	memories of any attendees.	
15.	Date of Next Meeting	
	The next meeting will be on Tuesday 15 th January 2019 at 7.30 pm in the S&S Room.	ALL

David Hurst
3rd November 2018